

Lead AD	AD (Stevenage Direct Services) Steve Dupoy
Deputy	AD (Planning & Regulation) Zayd Al-Jawad
Chair	Cllr Rob Broom
Vice-Chair	Cllr Andy McGuinness

Environment & Economy Select Committee Scrutiny Work Programme 2024-25
(Including main review items, one-off meetings, review revisits and policy development items)

The work programme is the main guide to the Committee's work throughout the year. However individual items can be raised at Committee meetings and consider as one-off items on a case-by-case basis at future meetings.

Scrutiny Review items 2024/25: (Main review, one-off updates, briefings etc.)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii)Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Chair/ Vice-Chair Preference & Priority
Bus Scrutiny Review – Executive Member & Partner response to the 2023-24 E&E Scrutiny review.	Lead AD Stevenage Direct Services, Steve Dupoy, Cabinet Member for Economy, Skills & Transport, Cllr Lloyd Briscoe	15 July 2024.	Not applicable.		

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(Main review) Stevenage Skills Framework	Co-operative Neighbourhoods Programme Manager, Daryl Jedowski, SD, Tom Pike and Cabinet Portfolio Holder for Economy, Skills & Transport, Cllr Lloyd Briscoe	15 July 2024 – Draft Scoping Document considered by the Committee. Tuesday 17 September – witness interviews Tuesday 8 October – witness interviews Site Visit – to be confirmed (possible dates in September) Tuesday 12 November – Draft Report & Recommendations.	(i) meetings to be completed. (ii) A full scope would need to be completed. (iii) Interviews and evidence gathering	Following the meeting the E&E Committee had on 27 March 2024 where it opened a discussion with North Herts College and the LEP on the Skills Framework it was agreed to continue this work into 2024/25 with further sessions. Session with Stevenage Works – Case Study (Greta Gardiner) and a possible further 2 sessions to provide a deeper understanding of the Council and partners offer: <ul style="list-style-type: none"> • Interview Large Employer • SME's • T Level Hybrid 	The Chair has said that this is a high priority and carry on the work of the committee the review could include: <ul style="list-style-type: none"> *update on Stevenage Work Well Programme *Impact on older people back to work *Nursery/ Childcare needs *CAB view – training for Universal Credit

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				Apprentice etc • a Secondary & Primary School Teacher site visit to STEM Discovery Centre and SITEC * Incorporate an update on changes to the LEP incorporated into HCC	
(Update) Ongoing monitoring/watching brief on the Climate Emergency	Cabinet Portfolio Holder for Environment, Cllr Simon Speller, AD Planning and Regulatory, Zayd Al-Jawed, Head of Climate Action, Fabian Oyarzun.	2 sessions: (i) Oct/Nov 2024 (ii) Feb/March 2025	(iii) This would take two meetings to be completed. (iv) No scope required. (v) Interviews with Executive Portfolio Holder for the Environment, Cllr S Speller & Head of Climate Action & AD	E&E should continue with 2 sessions during the year in Oct/Nov to coincide with the Annual Climate Change update to Council and in March to drill down on some specific measures.	The Chair has stated this continues to be a high priority area for the Committee to monitor. The Chair is keen to find out progress of the fleet bio-fuels.

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(One-off performance review meeting) Update on the Indoor Market	Cabinet Portfolio Holder for Resources & Transformation Cllr Jeanette Thomas Estates – Mark Sullivan. Tina Benson TC Manager.	To be advised.		Provide a one-off review update on the Indoor Market following up on actions from the 2017 Scrutiny review.	The Chair has advised that the priority for this is low due to the amount of work that the Committee are engaged in so recommended to keep in the work programme but not schedule it for 2024-25.
(One-off performance review meeting) Update on the current position with the Cost-of-living review.	Various Business Units and Exec Portfolio Holders. Co-operative Neighbourhoods Programme Manager, Daryl Jedowski.	February 2025.		Provide a one-off review update on the current position with the Cost-of-living review.	
(One-off performance review meeting) Parking	Robert Woodisse, Engineering Services Manager, Livu	To be advised.	(i) One meeting. (ii) a simple scope would be required. (iii) Interview with AD	Provide a one-off performance review session on Parking Enforcement with	The Chair has advised that the priority for this is low due to the amount of work that

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Enforcement	Azoicai, Parking Management Officer, Cabinet Portfolio Holder for Economy, Skills & Transport Cllr Lloyd Briscoe.		Zayd Al-Jawed and Exec Portfolio Holder for Enterprise and Transport, Cllr Lloyd Briscoe.	some details on the service and the number of fines administered.	the Committee are engaged in so recommended to keep in the work programme but not schedule it for 2024-25.
(Possible main review) Town Centre Regeneration	The Leader, Cllr Richard Henry, AD Regeneration, Dave Wells and SD Tom Pike.	To be advised – The Scrutiny Officer would need to discuss this with the AD Regeneration, Dave Wells and SD Tom Pike.	(i) This would take a few meetings to be completed. (ii) A full scope would need to be completed. (iii) Interviews and evidence gathering	Initially an overarching Officer presentation to be provided and then a more focused thematic approach around the local skills agenda, access to work opportunities, placemaking, night-time economy etc.	The Chair's has advised that the priority for this is low given the complexity of the subject and the amount of the work that the Committee are engaged in so recommended to keep in the work programme but not schedule it for 2024-25.

Monitoring of Previous Reviews Recommendations/Actions							
Scrutiny Items:	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting/ date	Scoping details (Whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ *
Consider the Committee's Action Tracker	June/July 2023 <i>17 Sep 2024.</i>	One meeting	Members comment on the document – which may lead to further monitoring	No scope required			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at its meeting on 17 September 2024.

Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (Whether full scope or simple scope)	Other details	Comment by lead Assistant Director/ Deputy
<p>(One-off pre-scrutiny policy development)</p> <p>Updates on the development of the Tree Management and Green Space Strategies</p>	<p>Green Spaces & Environmental Performance Manger, Julia Hill, Arboriculture & Conservation Manager, Cristian Pinta, Exec Portfolio Holder for Environment, Cllr Simon Speller.</p>	<p>Sep/Oct 2024</p>		<p>Session to include a briefing on how the Tree Management Policy is pursued with the public.</p> <p>Officers to provide a one-off performance review session on how the Tree Management Policy is explained to the public to counter the general misconceptions of what is possible within the Councils current resources.</p>	<p>Simple scope</p>	<p>Following the pre-scrutiny policy development work the Committee carried out on the development of the Council's Biodiversity Action Plan in Feb 2024. Officers to provide an update on the Tree Mgmt. & Green Space Strategies.</p> <p>Include a one-off update on how the Tree Management Policy is explained to the public to counter the</p>	

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						general misconceptions of what is possible within the Councils current resources.	
(One-off pre-scrutiny policy development) Refuse and Recycling service (possible policy options linked to Government Guidance (once published))		To be advised. (Autumn/Winter 2024/25)			Simple scope	To include an update on the Biofuel fleet.	Receive an update on the current Refuse and Recycling service and look at possible policy changes once Govt. Guidance is issued.