

Lead AD	AD (Stevenage Direct Services) Steve Dupoy
Deputy	AD (Planning & Regulation) Zayd Al-Jawad
Chair	Cllr Rob Broom
Vice-Chair	Cllr Adam Mitchell

Environment & Economy Select Committee Scrutiny Work Programme 2023-24
(Including main review items, one-off meetings, review revisits and policy development items)

The work programme is the main guide to the Committee's work throughout the year. However individual items can be raised at Committee meetings and consider as one-off items on a case-by-case basis at future meetings.

Scrutiny Review items 2022/23: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2022/23)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Chair/ Vice-Chair Preference & Priority
(High Priority) <u>Continuation of Scrutiny - Impact of the Cost-of-Living Crisis</u>	Various Business Units and Exec Portfolios.	To be scheduled - Nov 2023 Update: <i>The Chair with the agreement of the Committee reprioritised this work and the report of the Committee's findings will be brought to the Committee either 12</i>	(i) This would take a number of meetings to be completed. (ii) A full scope has been completed (iii) Interviews and evidence gathering completed. (iv) The review has considered:	Sessions with SBC Housing and Finance that were deferred can be carried out. Possible revisit to CAB?	The review covered ground with regards to its three focus areas and the Chair considers that the work

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		<i>December 2023 or 16 January 2024 meeting.</i>	<ol style="list-style-type: none"> 1. the overall impact on residents in Stevenage 2. The impact on Small to Medium Enterprises 3. The impact on the Council and staff 		of the review is complete.
(High Priority) <u>Main Review - Scrutiny of local Bus services</u>	AD Planning & Regulation Zayd Al-Jawed; Sally Talbot, Senior Planning Officer; Exec Portfolio Holder for Economy, Enterprise & Transport – Cllr Lloyd Briscoe	Early in the 2023-24 Municipal Year – start June/July 2023 and complete Oct/Nov Nov 2023 Update: <i>(Scoping 14 June and evidence interviews 6 July, 4 Sep, 10 Oct – Draft report 12 December 2023 – Final report Jan 2024)</i>	(i) This would take one or two meetings to be completed. (ii) A full scope would be required. (iii) Interviews and evidence gathering (iv) Invitation to Arriva and HCC Passenger Transport Unit. Link with the HCC Scrutiny review of Bus services in the County.		High priority and urgent given the withdrawal of the Arriva from the joint bid with SBC; HCC & Govt office re the EV bus scheme for Stevenage (ZEBRA)
(High Priority) <u>One-off monitoring</u>	AD Planning & Regulation Zayd Al-Jawed; New	To be scheduled – Consideration re when is the best time of year to do this re Climate Change baseline	(i) This would be a one-off meeting (ii) No scope required	The Chair is keen to keep monitoring progress of the review	Important to keep a watching brief

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<u>meeting to revisit the Climate Emergency Review</u>	senior post for Climate Change; Lead Climate Change Officer, Veronica Chan; Exec Portfolio Holder for Climate Change, Cllr Simon Speller.	figure release in Oct each year? (Programme into one of the meeting dates scheduled for a main review) 1 Nov 23 & 27 March 2024	(iii) officer presentation updating Members	recommendations as well as looking for the development of a website dashboard showing progress towards net zero by 2030. The Committee previously suggested that this should be looked at twice during the municipal year.	and monitoring role.
(High Priority) <u>Scrutiny of STEM opportunities for Young People – skills and jobs linked to STEM innovations in Stevenage</u>	Assistant Director (Planning & Regulation) Zayd Al-Jawad, Business Relationship Manager, Mena Caldbeck; Exec Portfolio Holders Young People Cllr Sandra Barr for Economy,	Scoping document - Start Q4 2023/24 (Jan - March 24) Nov 2023 Update: <i>Defer to next year's 2024-25 work programme</i>	(i) This would take a number of meetings to be completed. (ii) A full scope has been completed (iii) Interviews and evidence gathering	The Assistant Director (Planning & Regulation) can update Members on the agreed contract renewal and expected outputs from the new contracts.	

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	Enterprise & Transport, Lloyd Briscoe				
(Medium Priority) <u>One-off performance review meeting to consider parking of commercial vehicles in residential areas</u>	AD Planning & Regulation Zayd Al-Jawed; Engineering Services Manager, Robert Woodisse; Traffic & Parking Enforcement Manager, Livu Azoicai; Exec Portfolio Holder Econ, Enterprise and Transport, Cllr Lloyd Briscoe	To be scheduled (Programme at a standalone meeting as it would likely take up a couple of hours committee time) Nov 2023 Update: <i>Defer to next year's 2024-25 work programme</i>	(i) One meeting. (ii) scope for the meeting required (iii) Interview with AD Zayd Al-Jawed and Exec Portfolio Holder for Economy, Enterprise and Transport, Cllr Lloyd Briscoe.	The Engineering Services Manager, Robert Woodisse and the Traffic and Parking Enforcement Manager, Livu Azoicai have met with the Chair and Vice-Chair to develop a scope and outline of a PowerPoint presentation.	

Monitoring of Previous Reviews Recommendations/Actions							
Scrutiny Items:	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting/ date	Scoping details (whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ ✘
Consider the Committee's Action Tracker	June/July 2023 6 July 2023	One meeting	Members comment on the document – which may lead to further monitoring	No scope required			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at its meeting on 6 July 2023.

Pre Scrutiny Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope)	Other details	Comment by lead Assistant Director/ Deputy
To be advised – Pre-scrutiny policy development of a Cycle Hire scheme for Stevenage, including locations and potential delivery phases	AD Planning and Regulation Zayd Al-Jawed	E&E Select Committee -12 December 2023	Will be covered in one meeting.	Presentation leading into a discussion.	N/A		
To be advised – potential pre scrutiny item for the updated Biodiversity Strategy	AD Planning & Regulatory, Zayd Al-Jawed & AD Stevenage Direct Services, Steve Dupoy and Executive Portfolio Holder for Environment, Cllr Simon Speller	To be advised.	Likely to be covered in one meeting	Officer Presentation/draft strategy document leading to a discussion with scrutiny members that will influence the shape of the final policy as presented at Exec/Council.	N/A		

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To be advised – potential pre scrutiny item for the local Waste & Recycling Strategy	AD SG Direct Services, Steve Dupoy and Executive Portfolio Holder for Environment, Cllr Simon Speller	To be advised. E&E Mbrs started this work with a session in 2022 with Exec Portfolio for Env'nt & AD SG Direct Services.	Likely to be covered in one meeting	Officer Presentation/draft strat.doc leading to discussion with Mbrs to influence the shape of the final policy as presented at Exec/Council.	N/A		