

**EXECUTIVE – ACTION TRACKER**

**APPENDIX C**

<b>MEETING DATE</b>	<b>REPORT ITEM</b>	<b>RESPONSIBLE OFFICER</b>	<b>ACTIONS</b>	<b>PROGRESS</b>
16 November 2022	Minutes of the Overview & Scrutiny Committee and Select Committees	Assistant Director (Planning & Regulation)	<ul style="list-style-type: none"> <li>With regard to Minute 3(5) – Climate Change Annual Update: October 2022 of the Minutes of the meeting of the Overview &amp; Scrutiny Committee held on 18 October 2022, the Leader and Portfolio Holder for Environment &amp; Climate Change supported the Committee’s request that each of the 13 wards in the Co-operative Neighbourhood areas should be allocated a sum of £7,500 per annum for physical climate change-related improvements in their areas.</li> </ul>	
7 December 2022	Cost of Living Crisis Response	Interim Head of Policy & Communities	<ul style="list-style-type: none"> <li>Officers were requested to investigate and confirm whether or not Cold Weather payments were still available for certain residents for when temperatures dropped below a certain level.</li> </ul>	E-mail sent to Executive Members on 7 December 2022 confirming that Cold Weather Payments are available from the Government between 1 November 2022 and 31 March 2023. People on benefits will be eligible for a payment of £25 for each period where the temperature drops below zero degrees Celsius for 7 days or more.

MEETING DATE	REPORT ITEM	RESPONSIBLE OFFICER	ACTIONS	PROGRESS
7 December 2022	Corporate Performance Quarter 2 2022/23	Strategic Director (RP)	<ul style="list-style-type: none"> <li>• In respect of voids performance, it was felt that there should be an improved pre-void inspection regime when mutual exchanges or transfers are proposed, to ensure that properties are left in a good condition prior to exchange/transfer; and</li> <li>• Officers would look again at Adverts/Job Specifications for Customer Service Centre posts in respect of promoting part-time/job share, as well as full-time, employment opportunities.</li> </ul>	<p>The Council is undertaking a review of the Voids end to end process with a specialist housing contractor. The review seeks to identify an optimised voids pathway from when a tenancy ends to when a tenancy starts, including the pre-void inspection. This work will complement the recommendations made by the Community Select Committee. A progress update setting out key findings and opportunities has taken place, and further detailed planning to shape the improvement plan is underway. A draft recommendations report for senior stakeholder review will be shared in early March 2023.</p> <p>The CSC service conducts rolling advertising as part of its recruitment drive, and it will continue to consider part-time/job share opportunities as part of its approach to flexible working.</p>