

## EXECUTIVE – ACTION TRACKER

MEETING DATE	REPORT ITEM	RESPONSIBLE OFFICER	ACTIONS	PROGRESS
14 September 2022	Garages Investment Business Case	Commercial & Insourcing Manager	<ul style="list-style-type: none"> <li>The Portfolio Holder for Environment &amp; Climate Change suggested that it might be helpful for a meeting to take place with all relevant officers to co-ordinate the strategic element of the Garage Improvement Programme with the actual works taking place on the ground.</li> <li>Officers were requested to ensure that Ward Members were consulted in advance on any works to Garage Blocks within their wards.</li> </ul>	<p>The current Garage Improvement Programme (GIP) is coming to an end in August 2023. Estates are drawing up a Garages Strategy to encompass future plans for the GIP. GIP Board meetings are held every other month between officers to discuss works that have taken place, are taking place and will take place. There is a focus during these meetings on ensuring that the works are aligned with the current strategic aims of the programme. Minutes from the GIP Board are available for viewing.</p> <p>Monthly Member updates are circulated to relevant ward members highlighting completed garage works and works in the pipeline.</p>
14 September 2022	Station Gateway Area Action Plan – Preferred Options Report for Public Consultation	Planning Policy Manager	<ul style="list-style-type: none"> <li>The Leader requested that a concise version of the Preferred Options Document be made available for the public as part of the consultation process, and that awareness of the AAP be raised</li> </ul>	<ul style="list-style-type: none"> <li>Preferred Options AAP: Provisional consultation dates 28<sup>th</sup> November 2022 to 22<sup>nd</sup> January 2023 (TBC, subject to change).</li> <li>Wide ranging consultation again (like Issues &amp; Options last Summer) to ensure as much feedback as possible.</li> <li>Option 2 the Preferred Option for Lytton Way in the Preferred Options AAP, but</li> </ul>

			through social media channels.	<p>is being written to give flexibility to shift to other options (we don't want a rigid option) and the focus this time will be more on the overall aims, vision, objectives for the Station Gateway Area in relation to the Town Centre Regeneration and other active travel projects / principles etc.</p> <ul style="list-style-type: none"> <li>• Scope for potential further highways modelling work ahead of the final version of the AAP.</li> <li>• Likely to go to Executive in Summer 2023 with final, Submission version of the AAP.</li> <li>• Examination in Public process anticipated to happen late 2023, TBC and subject to change.</li> </ul>
14 September 2022	Corporate Performance – Quarter 1 2022/23	Commercial & Insourcing Manager	<ul style="list-style-type: none"> <li>• Officers were asked to investigate the potential for increasing the level of commercial sponsorship of Council events and initiatives.</li> </ul>	Revenue from roundabout sponsorship and advertising boards in car parks continues to grow. Officers are working on the next iteration of the SBC events brochure for 2023 and are investigating sponsorship opportunities at the Bus Interchange, Event Island and for the Cycle Hire scheme.
12 October 2022	Cost of Living Crisis Response	Strategic Director (RP)	<ul style="list-style-type: none"> <li>• there was a need to communicate to residents the sources of legitimate household financial support that might be available to them, as well as</li> </ul>	Action complete as we have updated the website and undertaken social media messaging/signposting.

			warning them of the possibility of scams in this area.	
12 October 2022	Revised Complaints Policy and new Unacceptable Behaviour Policy	Customer Experience and Digital Manager	<ul style="list-style-type: none"> <li>• when operating the Complaints Policy, could officers look at distinguishing between complaints and service requests;</li> <li>• in respect of the Unacceptable Behaviour Policy, it should be made clear that the public may have to deal with a specified officer (especially in small teams), but would have the right for the matter to be escalated to more senior officers if required; and</li> <li>• the wording in the Unacceptable Behaviour Policy regarding behaviour on social media should be strengthened.</li> </ul>	