

<b>Lead AD</b>	<b>AD (Communities and Neighbourhoods) Vacant</b>
<b>Deputy</b>	<b>AD Housing &amp; Investment</b>
<b>Chair</b>	<b>Cllr Sarah Mead</b>

### Community Select Committee Scrutiny Work Programme 2017-18

<b>Scrutiny Review items 2017/18:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2017/18)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2017/18?</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
<u>Application of the Housing Allocations Policy (linked to Lettings)</u> (High priority & suitable for scrutiny in 2017/18)	SD Matt Partridge, AD Jaine Cresser, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	Summer/Autum 2017	(i) Would require a number of meetings, to be determined – (typically this would be 4 – 6 meetings) (ii) full scope required (iv) Housing Allocations Policy, including allocations into the sheltered housing schemes and flexicare schemes as Members are keen to see how the Policy is working in practice.  Re Lettings- Members could comment on the AD's report on the work of the newly appointed Reconnection Key Worker at the end of the six month pilot.	Changes on the horizon will require the allocation scheme to be reviewed: So more to be considered than first thought in the review. It is in the work programme to be reviewed Q2/Q3 so would welcome CSC involvement in the review meetings	No further update received from AD on likelihood of being delivered.	Chair and Vice-Chair have said this is their top priority item

<b>Scrutiny Review items 2017/18:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2017/18)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e.</b> <b>(i) Number of meetings item can be covered in?</b> <b>(ii) Whether scoping required?</b> <b>(iii) Expectation/ style of meeting &amp;</b> <b>(iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2017/18?</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
<u>Stevenage Leisure Limited (SLL)</u> (Low priority) Officers suggested awaiting the outcome of current contract performance review, prior to considering this further.	SD Matt Partridge, AD Communities & Neighbourhood/ Portfolio Holder for Children, Young People & Leisure, Cllr Richard Henry	<p>Subject to the conclusion of SBC/SLL discussions on the contract performance review (Likely to be concluded by July 2017) in the first instance.</p> <p>Based on the comments from the SD it will not be possible to schedule a meeting for this until the new AD is in place and has fully reviewed their brief.</p>	<p>(i) <u>With a carefully considered scope this could be limited to a couple of meetings</u> (ii) full scope required (iv) When discussions between SBC officers and SLL are concluded on the findings of the independent consultant's report on contract cost benchmarking, Members could consider the outcomes at a Part II meeting and also look at the info requested re data on ticket/membership sales in order to seek to determine the number of local people using the facilities?</p>		SD comment - If a further review is to take place it is suggested that the new AD leads it. We're unlikely to have the new AD in place until July / Aug 2017. Once in situ they will need time to understand the issues prior to commencing a piece of work. It is possible that a piece of work could be commenced in 17/18 but it may not be concluded by the end of March 18 subject to the breadth of the scope.	

<b>Scrutiny Review items 2017/18:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2017/18)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e.</b> <b>(i) Number of meetings item can be covered in?</b> <b>(ii) Whether scoping required?</b> <b>(iii) Expectation/ style of meeting &amp;</b> <b>(iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2017/18?</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
<u>Rough Sleepers</u> (Medium priority & suitable for update in 2017/18)	SD Matt Partridge, AD Jaine Cresser, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	Scheduled for early Summer - 20 June 2017	(i) & (ii) <u>Yes, initially covered in one meeting.</u> However, following the officer update Members may wish to scope a further review in this area. (iii) This will feature as an item on the agenda of a meeting combined with other items being revisited (iv) Members will receive a report on an action plan resulting from an Exec informal away-day event on Homelessness.	The AD agreed that an update on the action plan could be provided to a meeting in June 2017.	Comment from Scrutiny Officer - as the initial commitment is just one meeting this will be delivered.	The Chair and Vice-Chair have said this is their second priority item
<u>Consultation</u> (Medium priority & suitable for update in 2017/18)	SD Matt Partridge, AD Corporate Services & Transformation Richard Protheroe, Leader of the Council With Executive Portfolio responsibility for Consultation Cllr Sharon Taylor	Time frame still unclear until the linked LGA Review on Comms. is complete, but this has been delayed again due to the General Election, the input from the	(i) SLT advised that this item be left to the O&S Committee to lead on. CSC can be kept in the loop on progress and Members will have an opportunity to take part in the Peer Review interviews.	Comment from SLT – It is recommended that the O&S Committee take the lead. See what findings come out of the LGA Peer review of Comms. which will include a reference to consultation.		

<b>Scrutiny Review items 2017/18:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2017/18)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e.</b> <b>(i) Number of meetings item can be covered in?</b> <b>(ii) Whether scoping required?</b> <b>(iii) Expectation/ style of meeting &amp;</b> <b>(iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>SD/AD Comment - Likelihood of being delivered in 2017/18?</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
		LGA is now likely to take place in Sep/Oct 2017.				
<u>Crime &amp; Disorder Committee</u> (High priority statutory Committee & suitable for Scrutiny in 2017/18)	SD Matt Partridge, AD Vacant, Lead Officer Sarah Pateman, Portfolio Holder for Communities (including Safer Communities) (Interim) Cllr Richard Henry	March 2018	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility for Community Safety looking at past performance of the Community Safety Action Plan and future priorities		Comment from Scrutiny Officer - as the commitment is just one meeting this will be delivered.	This is a statutory item so will be delivered.
<u>Public Health</u> (High priority & suitable for Scrutiny in 2017/18)	SD Matt Partridge, AD Communities & Neighbourhood (position vacant), Sport & Wellbeing Manager, Joe Capon, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	Previously held in October in 2016 but given the work and involvement of the Director of Public Health with the Health Summit perhaps this should be scheduled for Feb/March 2018	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with responsibility for Public Health and the SD for Community.	The Stevenage Health Summit will be delivered during 17/18. Members may wish to reflect on the outcome later in the year.	Comment from Scrutiny Officer - as the commitment is just one meeting this will be delivered.	The Chair and Vice-Chair are keen for this item to be supported so will be delivered.

<b>Monitoring of Previous Recommendations/Actions</b>							
<b>Scrutiny items:</b> (Follow up in 2017/18)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/ Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/Deputy</b>
<u>Private Rented Sector– Consider Exec Member Response</u> (Medium priority & suitable for update in 2017/18)	SD Matt Partridge, AD Jaine Cresser, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	Scheduled for first meeting in Municipal Year (20 June 2017)	<u>Yes, covered in one meeting</u>	This will feature as an item on the agenda of a meeting combined with other items being revisited	Not applicable	Opportunity for Members to consider Exec Member response	No comment received from AD/Deputy
<u>Damp &amp; Mould– revisit Recommendations &amp; Exec Member Response 1 year after implementation</u> (Medium priority & suitable for update in 2017/18)	SD Matt Partridge, AD Jaine Cresser, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	March 2018	<u>Yes, covered in one meeting</u>	This will feature as an item on the agenda of a meeting combined with other items being revisited	Not applicable	Opportunity for Members to consider Exec Member response	No comment received from AD/Deputy

<b>Policy Development Items:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/ Style of meeting</b>	<b>Scoping details (whether full scope or simple scope)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>
Sheltered Housing	SD Matt Partridge / AD J Cresser/ Janet Hagger, Portfolio for Housing Health & Older People Cllr J Thomas	Autumn/Winter 2017/18	Ideally one meeting	Ditto above	For AD to determine	Ditto above	Subject to the service charge review and outcomes of supported housing funding consultation