

STEVENAGE BOROUGH COUNCIL

**LICENSING COMMITTEE
MINUTES**

Date: Monday 3 June 2013

Time: 18.00 p.m.

Place: Council Chamber, Daneshill House, Danestrete, Stevenage

Present: Councillors D Kissane, C Latif (Vice Chair), M Gardner, L Harrington, C Hurst, L Lloyd CC, L Martin-Haugh, M Notley, G Snell and B Underwood.

Start/End Time: Start Time: 18.35 p.m.
End Time: 18.45 p.m.

1. TO NOTE MEMBERSHIP OF THE COMMITTEE AND THE APPOINTMENT OF VICE CHAIR

It was moved, seconded and **RESOLVED** that Councillor C Latif be appointed Vice Chair of the General Purposes Committee for the Municipal year 2013/14.

2. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies were submitted on behalf of Councillors J Hollywell and V Warwick.

There were no declarations of interest.

3. TERMS OF REFERENCE

It was **RESOLVED** that the Terms of Reference be noted.

4. MINUTES - 3 SEPTEMBER 2012

It was **RESOLVED** that the Minutes of the meeting of the Licensing Committee held on 3 September 2012 be approved as a correct record and signed by the Chair.

5. PROCEDURE

The Procedure was noted.

6. LICENSING ACT 2003- LICENSING POLICY REVIEW

The Committee considered a report detailing to the proposed changes to the current Licensing Policy last approved by Council on 8 December 2010 and to

approve arrangements for public consultation.

The Licensing Manager advised Members that the review of the Policy was in line with the amended guidance issued under section 182 of the Licensing Act 2003 and notes supplied from the Local Government Association.

The Officer advised that relevant parties would be consulted by Licensing Authorities, the documents published on Council website and copies of the draft policy would be made available to any of the consultees such as the Police, after which Members would be provided an opportunity to consider the outcomes.

Finally she informed Members that the Licensing Authority should publish their Licensing Policy by the 7th January 2014.

It was **RESOLVED:**

1. That Officers be requested to undertake a public consultation exercise on the proposed Licensing Policy (Licensing Act 2003).

2. That Officers be requested to ensure that the duration of the consultation is for an eight week period, from 17 June 2013 to 12 August 2013, the results of which are to be reported to the Licensing Committee.

7. LICENSING ACTIVITY REPORT

Members considered Officers report showing the various Licensing activities undertaken during the Municipal year 2012/2013.

The Head of Leisure, Environmental Health & Children Service informed Members that the report highlights the types of applications received, considered and the decisions taken by Officers on their behalf.

He also indicated that every quarter Officers would update the Committee with a report summarising the various applications considered under the Licensing Act 2003, Hackney Carriage and Private Licensing and Gambling Act 2005 and its outcomes.

A suggestion for more details especially with licensing applications to be provided to Members without revealing confidential details was noted by Officers.

8. URGENT PART I BUSINESS

A suggestion by the Head of Head of Leisure, Environmental Health & Children Service to provide Members with training on various aspects of the various legislation was welcomed by Members.

9. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED**:

1. That, under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part 1 of Schedule 12A of the Act as amended by SI2006 No.88.
2. That, having considered the reasons for the following reports being in Part II, it be agreed that maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure

PART II

10. MINUTES – 15 APRIL 2013

It was **RESOLVED** that the Minutes of the meeting of the General Purposes meeting held on 15 April 2013 be approved as a correct record and signed by the Chair subject to the inclusion of Councillor L Harrington and C Latif as attendees at the meeting.

11. URGENT PART II BUSINESS

None.

The Chair