

Meeting: Joint Consultative Committee

Date: 3rd November 2003

TERMS OF REFERENCE AND CONSTITUTION

(Chief Executive's Department)

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1 PURPOSE

To consider the terms of reference and constitution of this Committee.

2. BACKGROUND

In September 1999 and March 2000 the former Joint Consultative Sub-Committee agreed revisions to its constitution, and at its Annual meeting on 16th May 2001 the Council approved the establishment of the Joint Consultative Committee.

3. DISCUSSION AND PROPOSALS

The terms of reference of the Committee are as follows:-

“Consultation with employees, via their representatives, on developments affecting them and matters not resolved by Chief Officers.”

The constitution of the Committee is attached at Appendix A.

4. IMPLICATIONS

4.1 Policy Implications

The report is in line with the decision made by Council at its Annual meeting on 16th May 2001.

4.2 Financial, Equal Opportunities, Legal, Community Safety and Other Corporate Implications

None.

5. RECOMMENDATIONS

That the terms of reference and constitution be noted.

BACKGROUND DOCUMENTS

- Agenda and Minutes of Annual Council : 16 May 2001.
- Joint Consultative Sub-Committee 27/3/00 – Minute No. 17
- Joint Consultative Sub-Committee 27/9/99 –Minute No. 6.