

SUMMARY OF DECISIONS TAKEN (PART 1 – FOR PUBLICATION)

MEETING: Annual Council – Wednesday 22 May 2013 – 19.00 hrs.
Council Chamber, Daneshill House, Stevenage, SG1 1HN

MEMBERS PRESENT: All Councillors with the exception of those listed at item 1 below.

ALSO PRESENT: A Danaher (Youth Mayor 2012/2013), J Barnes (Youth Council) and A Mboho

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST
<p>Apologies for absence were received from Councillors R Clark, L Harrington, M Hearn, B Underwood, the Right Honourable Shirley Williams, Stephen McPartland MP, Hilda Lawrence and Major Tony Jones of the Royal Anglian Regiment.</p> <p>There were no declarations of interest.</p>
2. MINUTES – 27 FEBRUARY 2013
<p>It was RESOLVED that the Minutes of the Council meeting of 27 February 2013 be approved as a correct record and signed by the Mayor.</p>
3. APPOINTMENT OF MAYOR
<p>It was moved, seconded and RESOLVED that Councillor Jack Pickersgill MA, MSc be elected as Mayor for the 2013/14 Municipal Year.</p> <p>Councillors R Parker CC and G Snell requested that their abstention in the vote to the above resolution be recorded in the</p>

Minutes.

Councillor Pickersgill MA, MSc then made the statutory declaration of office.

The Mayor announced that his wife, Mrs Margaret Davies-Pickersgill, would be Mayoress for 2013/14.

He stated that the Mayoral charities for the year would be:

- Royal National Lifeboat Institution
- Alzheimer's Society
- British Red Cross
- Carers in Hertfordshire

The Mayor also announced that he would be personally supporting the Guide Dogs for the Blind.

4. APPOINTMENT OF DEPUTY MAYOR

It was moved, seconded and **RESOLVED** that Councillor Sherma Batson MBE DL CC be appointed as Deputy Mayor for the 2013/14 Municipal Year.

Councillors R Parker CC and G Snell requested that their abstention in the vote to the above resolution be recorded in the Minutes

Councillor Batson MBE DL CC then made the statutory declaration of acceptance of office.

The Deputy Mayor announced that her husband, Mr Howard Rook would be the Deputy Mayor's consort for 2013/14.

5. CONSTITUTIONAL ISSUES

Council was advised that there had been a number of changes to the draft calendar of meetings and the Constitutional Services Manager undertook to circulate a revised calendar of meetings to all Members.

It was **RESOLVED**:

1. That the Terms of Reference, as detailed in the appendices to the report; and the size and political composition, to be agreed under the alternative arrangements provisions, for the following bodies that form the political management structure of the Council, be approved:
 - Overview and Scrutiny Committee (Appendix A) – 12 Members (9 Majority Group, 2 Opposition Group, 1 Minority Opposition Group)
 - Community Select Committee (Appendix B) – 8 Members (6 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)
 - Environment and Economy Select Committee (Appendix C) - 8 Members (6 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)
 - Housing Select Committee (Appendix D) - 8 Members (6 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)
 - Planning & Development Committee (Appendix E) – 13 Members (10 Majority Group, 2 Opposition Group, 1 Minority Opposition Group)
 - Licensing Committee (Appendix F) – 13 Members (10 Majority Group, 2 Opposition Group, 1 Minority Opposition Group)
 - General Purposes Committee (Appendix G) – 13 Members (10 Majority Group, 2 Opposition Group, 1 Minority Opposition Group)
 - Appointments Committee (Appendix H) - 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)
 - Standards Committee (Appendix I) – 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)

Group)

- Audit Committee (Appendix J) – 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group) + 1 Co-opted non-elected member
 - Statement of Accounts Committee (Appendix K) – 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)
2. That the dates for Council meetings for the Municipal Year, as shown at paragraph 4.14 of the report, be approved.
 3. That the draft dates for other meetings, as shown at Appendix L to the report, be noted.
 4. That it be noted that the Leader had indicated that she did not propose to change the Executive Portfolios and existing delegations to take executive decisions as set out in the Constitution.
 5. That the Leader's appointments to the Executive and allocation of Portfolios as out at paragraph 4.13 of the report be noted.
 6. That the Rules of Procedure for Scrutiny in the Council's Constitution be amended as follows:
 - to account for all changes as a result of the revised member level structure for Scrutiny
 - to exclude Local Community Budget Decisions from Call-in
 - that to initiate a Call-in at least 4 Members of the Overview & Scrutiny Committee are required to notify the Proper Officer or if it is so decided by a simple majority of those Members voting at a meeting of that Committee
 - that the Chair of the Overview & Scrutiny Committee must agree to a waiver to the call-in procedure.
 7. That the Access to Information Procedure Rules in the Council's Constitution be amended to identify the Chair of the Overview and Scrutiny Committee to be the person whose permission is sought for the Executive to consider a Key Decision and / or take a decision in private when that decision has not been given 28 days notice in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

6. APPOINTMENT OF LEADER AND DEPUTY LEADER OF THE OPPOSITION

The Chief Executive advised the Council of the appointment of Councillor Graham Clark as Leader of the Opposition and Councillor Margaret Notley as Deputy Leader of the Opposition for the 2013/14 Municipal Year.

7. APPOINTMENT OF LEADERS AND DEPUTY LEADERS OF THE POLITICAL GROUPS ON THE COUNCIL

The Chief Executive advised the Council that Councillors S Taylor OBE CC, G Clark and R Parker CC had been appointed as Leaders of the Labour, Conservative and Liberal Democrat Groups respectively. It was noted that Councillors J Gardner, M Notley and G Snell would be Deputy Leaders of the Labour, Conservative and Liberal Democrat Groups respectively.

8. APPOINTMENT OF COMMITTEES / PANELS OF THE COUNCIL

The Leader informed Council that Vice Chairs would be elected at the first meeting of each committee and that the Vice Chairs for the Overview and Scrutiny Committee and the three Scrutiny Select Committees would be from the opposition groups.

It was **RESOLVED:**

8A: That the Committees for the 2013/14 Municipal Year be constituted under the alternative arrangements provisions, each with the composition as set out at agenda item 5, recommendation 1, as follows:

Overview and Scrutiny Committee (Appendix A) – 12 Members (9 Majority Group, 2 Opposition Group, 1 Minority Opposition Group).

J Brown, M Cherney-Craw, G Clark, M Hearn, J Hollywell, R Parker CC, S Speller, P Stuart, H Tessier, J Thomas, S Walker and B Underwood.

Community Select Committee (Appendix B) – 8 Members (6 Majority Group, 1 Opposition Group, 1 Minority Opposition Group).

L Bell, L Harrington, C Latif, J Mead, M Notley, G Snell, P Stuart and S Walker.

Environment and Economy Select Committee (Appendix C) - 8 Members (6 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)

L Bell, P Bibby, J Brown, J Hollywell, J Mead, R Parker CC, P Stuart and B Underwood.

Housing Select Committee (Appendix D) - 8 Members (6 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)

M Cherney-Craw, M Gardner, M McKay, L Martin-Haugh, G Snell, B Underwood, V Warwick and M Yarnold-Forrester

Planning & Development Committee (Appendix E) – 13 Members (10 Majority Group, 2 Opposition Group, 1 Minority Opposition Group)

J Brown, P Bibby, L Chester, D Cullen, M Gardner, D Kissane, J Lloyd CC, M McKay, J Mead, G Snell, H Tessier, J Thomas* and M Yarnold-Forrester

Licensing Committee (Appendix F) – 13 Members (10 Majority Group, 2 Opposition Group, 1 Minority Opposition Group)

L Chester, M Gardner, L Harrington, J Hollywell**, C Hurst, D Kissane, C Latif, J Lloyd CC, L Martin-Haugh, M Notley, G Snell, B Underwood and V Warwick.

General Purposes Committee (Appendix G) – 13 Members (10 Majority Group, 2 Opposition Group, 1 Minority Opposition Group)

L Chester, M Gardner, L Harrington, J Hollywell**, C Hurst, D Kissane, C Latif, J Lloyd CC, L Martin-Haugh, M Notley, G Snell, B Underwood and V Warwick.

Appointments Committee (Appendix H) - 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)

4 Labour Group (tbc), G Clark and R Parker CC.

Standards Committee (Appendix I) – 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)

M Cherney-Craw, L Martin-Haugh, Mrs J Lloyd, M Notley, G Snell, P Stuart and J Thomas.

Audit Committee (Appendix J) – 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group) + 1 Co-opted non-elected member.

P Bibby, L Chester, D Cullen, J Gardner, J Hollywell, C Latif, R Parker CC and B Mitchell (Independent, non-elected member).

Statement of Accounts Committee (Appendix K) – 7 Members (5 Majority Group, 1 Opposition Group, 1 Minority Opposition Group)

G Clark, Mrs J Lloyd, M McKay, J Mead, G Snell, H Tessier and S Walker.

* - Amended from Cllr J Hollywell as shown on the document circulated at the meeting.

** - Amended from Cllr J Thomas as shown on the document circulated at the meeting.

8B: That the chairs for the Committees for the 2013/2014 Municipal Years be appointed as follows:

Overview and Scrutiny Committee: Cllr J Thomas

Community Select Committee: Cllr S Walker

Environment and Economy Select Committee: Cllr J Hollywell.

Housing Select Committee: Cllr M Cherney-Craw

Planning & Development Committee: Cllr D Cullen

Licensing Committee: Cllr D Kissane

General Purposes Committee: Cllr D Kissane

Standards Committee: Cllr Mrs J Lloyd (Chairman)

Audit Committee: Cllr L Chester.

Statement of Accounts Committee: Cllr Mrs J Lloyd (Chairman).

Councillors R Parker CC and G Snell requested that their abstention in the vote to the above resolution (8B) be recorded in the Minutes

10. APPOINTMENTS TO OUTSIDE BODIES

It was moved, seconded and **RESOLVED** that the following individuals be appointed to represent the Council on the various bodies detailed below for one year, unless otherwise stated.

AGE CONCERN (STEVENAGE) - Councillors B Underwood and C Latif

ARTS GUILD FOR STEVENAGE - Councillor H Burrell

AUTUN /INGELHEIM/ STEVENAGE ASSOCIATION - Councillors, R Henry CC, J Hollywell and S Batson MBE DL CC

BANDLEY HILL PLAY ASSOCIATION – Councillor M Gardner

BEDWELL COMMUNITY ASSOCIATION - Councillor L Harrington

CANYON PLAY ASSOCIATION - Councillor L Bell

CHELLS MANOR COMMUNITY ASSOCIATION - Councillor J Mead and G Snell *

COUNCIL FOR PROTECTION OF RURAL ENGLAND – HERTFORDSHIRE SOCIETY – Councillor J Gardner

DIGSWELL ARTS TRUST BOARD - Councillor J Gardner

DOUGLAS DRIVE SENIOR CITIZENS ASSOCIATION - Councillor S Taylor OBE CC

EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION – Leader - By Position

EAST OF ENGLAND REGIONAL PLANNING PANEL – Portfolio Holder Environment and Regeneration – By Position

EAST OF ENGLAND LGA IMPROVEMENT AND EFFICIENCY PANEL – Councillor R Henry CC

FEDERATION OF STEVENAGE TENANTS ASSOCIATIONS - Councillor John Lloyd CC

GEMMS - Councillor D Kissane

GREAT ASHBY COMMUNITY ASSOCIATION – Councillor G Clark

HCC HEALTH SCRUTINY COMMITTEE – Councillor D Cullen

HCC JOINT WASTE MANAGEMENT GROUP - By Position: Portfolio Holder for Environment & Regeneration. Substitute - Councillor R Henry CC

HERTFORD ROAD COMMUNITY ASSOCIATION - Councillor M Cherney-Craw

HERTFORDSHIRE ENVIRONMENTAL FORUM STEERING GROUP - Councillor J Gardner

HERTFORDSHIRE LOCAL GOVERNMENT AUTHORITIES LEADERS GROUP – By Position: Leader.

HERTFORDSHIRE SUPPORTING PEOPLE COMMISSIONING BODY: MEMBERS OVERVIEW GROUP - By Position: Portfolio Holder for Housing

HOME-START STEVENAGE - Councillor J Gardner

KADOMA LINK COMMITTEE - Councillors J Gardner, D Kissane, H Burrell, M Notley, G Snell, and P Stuart

LIVING ROOM PROJECT - Councillor A Webb

LOCAL GOVERNMENT ASSOCIATION (LGA) - By Position: Leader

LOCAL GOVERNMENT INFORMATION UNIT - Councillor R Raynor

LGA EUROPEAN AND INTERNATIONAL BOARD – Councillor S Batson MBE DL CC

LUTON AIRPORT CONSULTATIVE COMMITTEE (VIA HLGA) – Councillor Mrs J Lloyd

THE NATIONAL ASSOCIATION OF COUNCILLORS: GENERAL MANAGEMENT COMMITTEE - Councillor H Tessier

NORTH HERTFORDSHIRE COLLEGE CORPORATION – Councillor S Taylor OBE CC

OLD STEVENAGE COMMUNITY ASSOCIATION - Councillor J Brown

OVAL COMMUNITY ASSOCIATION - Councillor S Walker

PIN GREEN COMMUNITY ASSOCIATION - Councillor L Martin-Haugh

PIN GREEN PLAY ASSOCIATION - Councillor L Martin-Haugh

RESPONSIBLE AUTHORITY GROUP (COMMUNITY SAFETY) - By Position: Portfolio Holder for Safer and Stronger Communities

SHEPHALL CENTRE - Councillor J Lloyd CC

SPORTS STEVENAGE - Councillors H Burrell and M McKay

SLL (Observer) – By Position – Leader of the Council and Portfolio Holder for Children and Young People, Culture, Sports and Leisure

ST. NICHOLAS COMMUNITY ASSOCIATION - Councillor R Henry CC

ST. NICHOLAS PLAY ASSOCIATION – Councillor M McKay

STEVENAGE WOMEN'S RESOURCE CENTRE – Councillor S Taylor OBE CC

STEVENAGE ATS (CIVILIAN COMMITTEE) - Councillor J Lloyd CC

STEVENAGE CITIZENS ADVICE BUREAU - Councillors R Raynor and B Underwood

STEVENAGE COMMUNITY SAFETY PARTNERSHIP - By Position: Portfolio Holder for Safer and Stronger Communities

STEVENAGE COMMUNITY TRUST - Councillors S Batson MBE DL CC and R Henry CC

STEVENAGE CONSOLIDATED CHARITIES (FOUR YEAR PERIOD) - Councillors J Lloyd CC and M Cherney-Craw to 2017.

STEVENAGE CREDIT UNION LTD - Councillor L Chester

STEVENAGE DISTRICT CHILDREN'S TRUST PARTNERSHIP – Councillor H Burrell

STEVENAGE FURNITURE RECYCLING SCHEME - Councillors L Bell ** and D Kissane

STEVENAGE HAVEN – Councillor D Kissane

SO STEVENAGE PARTNERSHIP – Leader / Deputy Leader – By position

STEVENAGE SHOPMOBILITY – Councillor J Thomas

STEVENAGE WORLD FORUM FOR ETHNIC COMMUNITIES - Councillor B Underwood

SYMONDS GREEN COMMUNITY ASSOCIATION - Councillor L Chester

TIMEBRIDGE COMMUNITY ASSOCIATION – Councillors H Burrell (Deputy: P Stuart)

TRAFFIC MANAGEMENT ACT 2004 – ADJUDICATION JOINT COMMITTEE – By position, Portfolio Holder for Environment and Regeneration. Deputy – SBC Local Member – Joint Member Panel

* - Amended from Cllr H Burrell as shown on the document circulated at the meeting.

** - Amended from Cllr J Lloyd CC as shown on the document circulated at the meeting.

12. APPOINTMENT OF YOUTH MAYOR

It was moved, seconded and **RESOLVED** that Abasiakara Mboho be elected as Youth Mayor for the 2013/2014 Municipal Year.