

## GENERAL PURPOSES COMMITTEE

1. Membership - 13
2. Quorum – 3
3. Terms of Reference
  - 3.1 To consider matters in accordance with the Council's policies in respect of the following:
    - the grant, approval, review, refusal, revocation, renewal, transfer or variation of any licence, registration, certificate, consent, permit, approval or permission, except where such function falls within the terms of reference of another committee or where the matter has been delegated to officers of the Council.
    - consideration and determination of such applications for licences, registration, certificates and consents that the Head of Environmental Health & Licensing feels necessary, owing to the nature of the application concerned.
  - 3.2 The designation of public places where the consumption of alcohol is to be prohibited.
  - 3.3 To consider and determine certain matters where a right of appeal exists against the decision of a Members body or an officer, including:
    - Further reviews under the relevant Regulations by applicants for Housing Benefit and Council Tax Benefits.
    - Appeals in relation to housing needs assessment.

These terms of reference shall exclude the hearing and determination of:-

    - appeals by officers against dismissal or disciplinary action;
    - grievances from Officers under the final state of the grievance procedure;

which shall be dealt with either in accordance with the terms of reference for the Appeals/Grievance Panel or in accordance with the delegations to Officers.
  - 3.4 Insofar as they are not already referred to in these terms of reference, those relevant powers set out in Schedule 1 of the Local Authorities (Functions & Responsibilities) (England) Regulations as amended (See Table 2 of Part 3 of the Constitution) (subject to them being dealt with as appropriate by Officers under delegated powers).

- 3.5 Insofar as they are not already referred to in these terms of reference, those 'local choice' functions set out at Table 3 of Part 3 of the Constitution.