

Daneshill House  
Danestrete  
Stevenage  
Hertfordshire

12 July 2011

Dear Sir/Madam

Notice is hereby given that a meeting of the Stevenage Borough Council will be held in the Council Chamber, Daneshill House, Danestrete, Stevenage on Wednesday 20 July at 7.00pm and you are summoned to attend to transact the following business.

Yours faithfully

Nick Parry  
Chief Executive

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## **AGENDA**

### **PART I**

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**2. MINUTES – ANNUAL COUNCIL – WEDNESDAY 25 MAY 2011**

To approve as a correct record the Minutes of the Annual Council meeting held on Wednesday 25 May 2011.

Minutes attached (see pages 1 -12)

**3. MAYOR'S COMMUNICATIONS**

To receive any communications that the Mayor may wish to put before Council.

**4. MAIN DEBATE – “ PLEASE KEEP ME SAFE” – SAFEGUARDING CHILDREN IN STEVENAGE**

The debate will be preceded by presentation from the Hertfordshire Safeguarding Children Board.

Additionally, as item 7 below relates to safeguarding children the Chief Executive has indicated that it should be considered in conjunction with this Main Debate.

**5. PETITIONS AND DEPUTATIONS**

None received.

**6. QUESTIONS FROM THE YOUTH COUNCIL**

None received

**7. QUESTIONS FROM THE PUBLIC**

To receive the following question from a member of the public in accordance with the Council's Standing Orders:

**Mary Griffith – Stevenage SG2**

"Would the Council agree that safeguarding children begins with good parenting?"

NOTE: As the issue raised relates to Safeguarding Children the Chief Executive has indicated that it should be considered in conjunction with the Main Debate at item 4 above.

**8. LEADER OF THE COUNCIL'S UPDATE**

In accordance with the Council's Standing Orders, the Leader of the Opposition shall be given the opportunity to raise one matter relevant to the Borough that has arisen since the last meeting of the Council.

The Leader of the Council shall then have the opportunity to advise the Council of matters relevant to the Borough that have arisen since the last meeting.

**9. NOTICE OF MOTIONS**

None received

**10. QUESTIONS FROM MEMBERS TO COMMITTEE CHAIRS/PORTFOLIO HOLDERS**

None received.

**11. MATTER REFERRED FROM THE AUDIT COMMITTEE - ANNUAL GOVERNANCE STATEMENT 2010/2011**

At its meeting on 15 June 2011 the Audit Committee considered a report for recommendation to Council concerning the Council's Annual Governance Statement 2010/2011 when it was agreed –

That Council be recommended to approve the Annual Governance Statement 2010/2011.

Report and Appendices attached (see pages 13 – 53)

**12. MATTER REFERRED FROM EXECUTIVE – STEVENAGE BOROUGH COUNCIL: MAKING A DIFFERENCE**

At its meeting on 11 July the Executive considered a report (copy attached) for recommendation to Council concerning the draft of the Council's Annual Report 2011, together with proposed measure targets for 2011/2012 and arrangements for publication.

At the time of going to print it is not known what the Executive has decided to recommend to Council. The Executive's recommendations will therefore be circulated at the meeting for consideration.

Report and Appendix attached (see pages 54 – 95)

**13. SCRUTINY OVERVIEW COMMITTEE 2010/2011 ANNUAL REPORT - COMPLETED SCRUTINY OVERVIEW COMMITTEE TOPIC GROUP REVIEWS & SCRUTINY ACTIVITY DURING 2010/11 MUNICIPAL YEAR**

To consider the Scrutiny Overview Committee 2010/2011 Annual Report.

Report and Appendix attached (see pages 96 – 116)

**14. OFFICER REPORT - CONTRACT STANDING ORDERS – PROPOSED REVISIONS**

To consider an officer report that sets out proposed revisions to the Council's Contract Standing Orders.

Report and Appendix attached (see pages 117 – 163)

**15. AUDIT COMMITTEE - MINUTES – 17 FEBRUARY, 7 MARCH 2011 AND DRAFT MINUTES 15 JUNE 2011**

To note the Minutes of the meetings of the Audit Committee held on 17 February and 7 March 2011 and the draft Minutes of the meeting held on 15 June 2011.

The Minutes of the Audit Committee are submitted for information as it is an advisory Committee of the Council.

Minutes x 3 attached (see pages 164 – 177)

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