

STEVENAGE BOROUGH COUNCIL

APPOINTMENTS COMMITTEE MINUTES

Date: Thursday, 18th January, 2007

Time: 9.00 a.m.

Place: Shimkent Room, Daneshill House, Danestrete, Stevenage, SG1

Present: Members: Councillors, S. Taylor (Chair), G. Clark, D.W. Cullen, CC, B.P. Hall, S.M. Myson, R.G. Parker, CC, and R.J. Smith, MBE, DL.

In Attendance: Chief Superintendent Gary Kitching
Mel Usher - SOLACE

Start/End Time: Started at 9.00 a.m.
Ended at 5.20 p.m.

1 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were received from Councillor Ann Webb

2 **TERMS OF REFERENCE**

The Terms of Reference for the Committee were detailed on the agenda.

NOTED

3 **URGENT PART I BUSINESS**

NONE

4 **EXCLUSION OF PRESS AND PUBLIC**

It was RESOLVED -

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part 1 of Schedule 12 A of the Act.

2. That notwithstanding 1. above, Chief Superintendent Gary Kitching and Mel Usher of SOLACE be invited to be in attendance for the meeting.

5 **RECRUITMENT OF CHIEF EXECUTIVE**

The Committee considered a report of the Chief Executive that advised on the recruitment process, progress to date and arrangements for the final

assessment centre and formal interview process for the post of Chief Executive.

It was RESOLVED that the recruitment process, as set out in the report be approved and formal consideration be given to the applications with a view to appointing the new Chief Executive of the Council.

6 REPORT OF SOLACE

Steven Gillions of SOLACE was in attendance to present a report on the Long List Interviews and an evaluation of the exercises undertaken by shortlisted candidates.

The Chair thanked Steve Gillions for his presentation.

NOTED

7 INTERVIEW SHORTLISTED CANDIDATES

The Committee proceeded to interview 5 candidates.

Following the interviews, after deliberation and considering references the Committee RESOLVED that subject to the provisions of the Council's Constitution the post of Chief Executive and Head of the Paid Service be offered to Mr. Peter Ollis on a salary appropriate to that post (SCP 94).

8 URGENT PART II BUSINESS

The Chair placed on record her thanks to Chief Superintendent Gary Kitching and Mel Usher for advising the Panel on this occasion; also to all the staff involved in the recruitment process and arranging the interviews; and finally Ian Paske who, she was sure would be a hard act to follow.

CHAIR