

Work Programme Planning – Community Select Committee 2021-22

Review item:	Key issues:	Who involved?	Actions required:	Timescales (Provisional/ confirmed meeting dates	Scoping required:
<p>Main review for CSC 2021/22 - New Town Heritage Centre</p>	<p>- The history of Stevenage as a New Town is an important one, and is of national significance as the first New Town.</p> <p>- The story needs to be told so our young people can be proud of their town and the securing of NTHC can be given every chance to succeed</p>	<p>Executive Portfolio Holder for Communities, Culture & Sport , Cllr Richard Henry; AD Communities, Rob Gregory; Museum Manager, Jo Ward, Head of Sports & Leisure, Geoff Caine</p> <p>Co-optee – John Mead (former Councillor Mead has experience in cultural heritage projects)</p> <p>Possible witnesses: working with local schools, visits to other similar facilities/new</p>	<p>The Scrutiny Officer set up a meeting with Rob Gregory, Jo Ward, Geoff Caine, Chair, Sarah Mead & Vice-Chair, Margaret Notley</p>	<p>To be advised.</p> <p><u>Tuesday 21 September 2021</u> – Presentation from Officers and consider draft scoping document</p> <p>Site visits – Sep/Oct 2021 – to be advised</p> <p>Member working group to work outside formal committee meetings – Sep/Oct 2021</p> <p><u>Late October</u> (new date to be advised) for formal committee</p>	<p>Full Scope required - To be drafted as a working document and brought to the first planning meeting – Scope discussed with Chair & Vice-Chair <u>Monday 6 September 2021</u></p>

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		towns, interviews with representatives from Arts Council England and with SBC Museum staff		meeting – Interview witnesses/receive feedback from Member working group Early recommendations to <u>Tuesday 30 November</u> (new extra date not currently in the corporate calendar) Final report – <u>Thursday 16 December</u> (new extra date not currently in the corporate calendar)	
Crime and Disorder		Executive Portfolio Holder for Communities, Community Safety and Equalities, Cllr		March 2022 (either 10, 23 29)	No scope required

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		Jackie Hollywell, Sarah Pateman			
Public Health		HCC Director of Public Health, Jim McManus, AD Rob Gregory	Scrutiny Officer contact Jim McManus to confirm a date	Provisional date – <u>Wednesday 3 November 2021</u> (back up date 18 January 2022)	No scope required – To follow the format of previous meetings with input from the HCC Director of Public Health re Impact of Covid-19 on other public health issues, questions from Members and input from SBC officers re the Council’s Healthy Stevenage – Health & Wellbeing Strategy
Neighbourhood Wardens	A presentation on the work of the Neighbourhood Wardens to provide an opportunity to interview some of the Wardens to identify	AD Communities, Rob Gregory, Neighbourhood Wardens	Scrutiny Officer contact AD Rob Gregory re possible timeline and date for bringing to the CSC	AD Communities, Rob Gregory – Jane Konopka/Dave Armitage have advised that officers can provide a presentation to the	No scope required – as a one off session at a CSC meeting

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	the effectiveness of the working arrangements and the area based working model and to hear what the Wardens have been doing as Covid-19 Marshals during the Pandemic			CSC meeting in late October	
Sports and Leisure	Ongoing scrutiny of the new leisure contract options which is scheduled to be awarded in December 2022 through PHAG (Portfolio Holder Advisory Group) meetings	Assistant Director Communities, Rob Gregory; Head of Leisure, Geoff Caine; Executive Portfolio Holder for Children, Young People, Leisure & Culture.	Scrutiny Officer contact AD Rob Gregory re possible timeline and date for Portfolio Holder Advisory Group (PHAG)	To be advised by the AD Communities – This is now to be held as a Portfolio Holder Advisory (PHAG) Meeting – possible date 27 or 28 September – to be advised	No scope required
Complaints/Your Say System	to hold a further interview with the	AD (Digital and Transformation), Ruth	Scrutiny Officer to contact the AD, Digital	To be advised.	No scope required.

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	Assistant Director (Digital and Transformation) on the performance of the System for a one-off update at a future CSC meeting	Luscombe.	& Transformation about bringing back an update to the CSC (as previously offered).		
Damp and Mould	To receive a report on the progress of the implementation of the Scrutiny Committee's recommendations following the review for a one-off update at a future CSC meeting	Interim Assistant Director Housing, Executive Portfolio Holder for Housing, Keith Peirson, Housing Investment Programme Manager.	Scrutiny Officer to contact the interim AD, Housing about bringing back an update to the CSC.	During Quarter 3 (Oct to Dec) – <i>Tue 30 November 2021</i> (to be advised)	No scope required.
Cultural Strategy	to receive an update from the Portfolio Holder for Children, Young People, Leisure	Assistant Director Communities, Rob Gregory; Head of Leisure, Geoff Caine; Executive Portfolio	Scrutiny Officer contact AD Rob Gregory re possible timeline and date for bringing to the CSC	To be advised by the AD Communities.	No scope required

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	and Culture	Holder for Children, Young People, Leisure & Culture.			
Housing Allocations Policy Review	the new Interim Assistant Director (Housing and Investment) be invited to a future meeting for interview on this subject	Interim Assistant Director Housing, Executive Portfolio Holder for Housing.	Scrutiny Officer to contact the interim AD, Housing about timing to bring to the CSC.	To be advised.	No scope required.