

Review Title	Date added to the work programme	Scoping / started complete / updated	Review start date (subsequent Committee dates considered)	Review Status (date if complete)	Key Recommendations	Executive Portfolio Holder Response (date sent/date complete)	Date brought back to Committee for monitoring (could be multiple dates)
Sports and Leisure	01/04/19	4 June 2019/updated 3 July 2019	04/06/2019 03/07/2019 17/09/2019 04/11/2019 08/01/2020 21/10/2020	<a href="#">Evidence gathering / interviews /Draft recommendations complete. Draft Report was accepted as the final report in October 2020 - 21/10/20</a>	<p>There were 24 recommendations in total:</p> <ul style="list-style-type: none"> <li>• 6 recommendations specifically around improved accessibility to sports &amp; leisure opportunities linked to health benefits</li> <li>• 9 recommendations around improved marketing opportunities and use of the website</li> <li>• 6 recommendations regarding infrastructure improvements</li> <li>• 3 recommendations suggesting improved liaison between SBC and SLL</li> </ul> <p>(see the final report for all of the recommendations)</p>	Due to the unusual circumstances of Covid-19 the Exec Portfolio Holders comments were incorporated into the final report, therefore it was not required to be brought back to the Committee two months after completion.	To be scheduled
Housing Allocations Review		13/07/17	13/07/2107 26/09/2017 01/11/2017 08/01/2018 07/02/2018	<a href="#">Complete 07/02/18</a>	<ol style="list-style-type: none"> <li>1. Staff training with regards to advice when moving between properties, more support for tenants with literacy or language problems or limited access to online services</li> <li>2. Consider the provision of shared accommodation for under 35s who will be impacted by the Housing Benefit Cap</li> <li>3. Priority be given to under occupiers</li> </ol>	<a href="#">05/06/18</a>	To be scheduled

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					<p>wishing to downsize their properties</p> <p><b>4.</b> Review the local connection criteria for persons moving into areas close to the Borough whilst on the housing waiting list</p> <p><b>5.</b> Make alternative and improved use of hard to let sheltered accommodation</p> <p><b>6.</b> Arrange a communications campaign to help 'myth bust' and revisit the terminology used with bidders to be clear and help manage expectations</p> <p><b>7.</b> Stop the current practise of automatically informing housing bidders where their bid was within the top 50 bids</p> <p><b>8.</b> For all new tenancies, an up-to-date gas check be completed on the property and be fully working before the new tenant moves in</p>		
Resident Engagement		<a href="#">Scoping agreed - 20/06/2018 - Link</a>	20/06/2018 04/09/2018 02/10/2018 07/11/2018 09/01/2019 24/01/2019	Final Report - <a href="#">24/01/19</a>	<ul style="list-style-type: none"> <li>4 recommendations on the digital agenda including improved website to capture resident comment and touch screens and digital boards</li> <li>A recommendation to improve face-to-face engagement with residents and manage expectations of residents during community engagement work</li> </ul>	The report and recommendations were drawn on extensively to inform the Executive Portfolio's strategy on Community Engagement	To be scheduled

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					<ul style="list-style-type: none"> <li>• 3 recommendations on integrating community engagement work into individual business units</li> <li>• 2 recommendations on improved consultation demographics</li> <li>• 2 recommendations on promotion of engagement methods and branding</li> <li>• 2 recommendations on engagement toolkits and including in corporate reports</li> <li>• A recommendation on increasing the number of Neighbourhood Wardens to at least one per County Council electoral division</li> <li>• A recommendation on addressing the diversity of people on existing structures such as the Housing Management Advisory Board and Customer Scrutiny Panel</li> <li>• A recommendation on publicising the results of consultation and then responding to it</li> <li>• A recommendation that the consultation toolkit should promote ways to engage the public in local time bound projects that build engagement between residents and</li> </ul>		

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					<p>the Council</p> <ul style="list-style-type: none"> <li>A recommendation that there be an annual revisit to the Resident Engagement Framework to check if the methodology used is still relevant</li> </ul>		
Damp and Mould	Mar-16	<a href="#">Jun-16</a>	<a href="#">Sep-16</a>	<a href="#">Complete January 2017</a>	The review made 10 recommendations about how the Council responds to damp and mould cases including the way it treats tenants, logging cases, agreed response times, budget provision to address in small flat blocks.	<a href="#">Mar-17</a>	<a href="#">02/10/18</a>