

<b>Lead AD</b>	<b>AD (Communities and Neighbourhoods) – Rob Gregory</b>
<b>Deputy</b>	<b>AD Housing &amp; Investment – Vacant</b>
<b>Chair</b>	<b>Cllr Sarah Mead</b>
<b>Vice-Chair</b>	<b>Cllr Margaret Notley</b>

## **Community Select Committee Scrutiny Work Programme 2021-22**

**(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)**

**The work programme is the main guide to the Committee’s work throughout the year. However individual items can be raised at Committee meetings and consider as one-off items on a case by case basis at future meetings.**

<b>Scrutiny Review items 2021/22:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2020/21)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
<b><u>Statutory Item - Crime &amp; Disorder Committee</u></b> (High priority statutory Committee & suitable for Scrutiny in	AD Communities & Neighbourhood, Rob Gregory, Lead Officer Sarah Pateman, Portfolio Holder for Communities (including Safer	March 2022	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility	Officers have recommended meeting in March 2022 so that there is comparable data to consider.	This is a statutory item so will be delivered.

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2021/22)	Communities) Cllr Jackie Hollywell		for Community Safety looking at past performance of the Community Safety Action Plan and future priorities		
<b><u>Standing Item - Public Health</u></b> (High priority & suitable for Scrutiny in 2021/22)	AD Communities & Neighbourhood, Rob Gregory, Health & Sports Strategy Manager, Candice Bryan, Senior Environmental Health & Licensing Manager, Maurice Clay, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas	To be scheduled – could be Autumn 2021	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with responsibility for Public Health and the SD for Community.(iv)Other Mbrs to be invited – Cllrs M McKay, HCC Health Scrutiny Member & Cllr M Downing, Health Watch.	A look at the local response to the Covid-19 pandemic and reflect on SBC/Stevenage local response.  Update on the Young Person’s Healthy Hub. – SBC lead on this item.  Focus on impact of the Covid-19 pandemic on type II diabetes sufferers and services to combat it.	The Chair and Vice-Chair are keen for this item to be supported so will be delivered.

<b>Scrutiny Review items 2021/22:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2020/21)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e.</b> <b>(i) Number of meetings item can be covered in?</b> <b>(ii) Whether scoping required?</b> <b>(iii) Expectation/ style of meeting &amp;</b> <b>(iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
<b>Neighbourhood Wardens-</b> (Priority & suitability for scrutiny in 2021/22 to be agreed with Chair & AD)	AD Communities & Neighbourhood, Rob Gregory/ Portfolio Holder for Neighbourhoods and Co-operative Working Cllr Rob Broom	Keep on the work programme	(i) this would suit a number of meetings(2 – 3) as offered by officers looking at the delivery of the Area Based Working model.	The Assistant Director (Communities & Neighbourhoods). a review on Neighbourhood Wardens could cover the effectiveness so far of the area-based working model, and include interviews with neighbourhood wardens, comparison of working arrangements in Stevenage wards and benchmarking against other local authorities.	The Chair is keen to pursue this item, there was some high staff turnover initially. There is a perception that the priorities in local areas appear to conflict with central strategies.
Consideration of the Committees Work Programme for 2022-23 and onwards	AD Communities & Neighbourhood, Rob Gregory	March 2022	It may be helpful to identify work programme items for the next municipal year and into 2022		

<b>Monitoring of Previous Recommendations/Actions</b>								
<b>Scrutiny items:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/ Style of meeting</b>	<b>Scoping details (whether full scope or simple scope required)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>	<b>Complete</b> ✓ ✘
<b>Sports &amp; Leisure Across the town</b> Consider the Executive Portfolio Holder Response	AD Communities & Neighbourhood, Rob Gregory/ Portfolio Holder for Children, Young People & Leisure, Cllr Richard Henry	This work could be incorporated into a PHAG meeting when the programme timeline for new leisure contract options appraisal is considered by the Exec before a final award of the contract in Dec 2022.	(i) Would require just one meeting to consider the Executive Member response. Members may choose to bring back at a future date for further monitoring.	Update at a future CSC Meeting	N/A	<a href="#">Link</a> to 8 January 2020 report & recommendations	The input from the Executive Portfolio Holder was considered by the Committee as part of its revised recommendations due to Covid-19. Members may wish to address this as part of the new leisure contract during its various stages prior to the contact award in December 2021	
<b>Complaints/Your Say system</b>	Alison Hill Corporate Change Manager	This could be covered early in the 2021-22	The AD Digital & Transformat	Update at a future CSC Meeting	N/A	<a href="#">Link</a> to 21 October 2020		

<b>Monitoring of Previous Recommendations/Actions</b>								
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	& Ruth Luscombe AD Digital & Transformation	Municipal Year	ion has offered to bring back an update on the service			agenda		
<b>Damp &amp; Mould Review</b>	AD Housing, Estates	To be scheduled	Should be one meeting.	Updated Executive Member Response document	N/A	<a href="#">Link</a> to Jan 2017 Report. See Action Tracker for details		
<b>Update on the Cultural Strategy</b>	AD Communities & Neighbourhood, Rob Gregory Portfolio Holder for Children, Young People & Leisure, Cllr Richard Henry	To be scheduled	Should be one meeting.	One meeting update from the AD Communities (RG)	N/A	<a href="#">Link</a> to the 10 year Cultural Strategy March 2018 Executive Report		

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<b>Third (Voluntary) Sector Review</b>	AD Communities & Neighbourhood, Rob Gregory Portfolio Holder for Communities, Community Safety and Equalities.	To be scheduled	Should be one meeting.	Updated Executive Member Response	N/A	<a href="#">Link</a> to 12 July 2018 report. See Action Tracker for details		

<b>Policy Development - Portfolio Holder Advisory Group:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>
Possible PHAG? If not Members might want to take a look as it goes through O&S and lead on questions re – <b>Leisure Contract Part I Exec report in June 2021</b>	Rob Gregory AD Communities & Neighbourhoods. Executive Portfolio Holder for Children, Young People, Leisure & Culture, Cllr Richard Henry.	To be advised by AD. (Possibly before Exec report approval to proceed Sep 2021)	Likely covered in one meeting	Briefing by lead Assistant Director and Chaired by the relevant Executive Portfolio Holder.	N/A		A detailed options appraisal will be developed which Members could scrutinise.
Possible PHAG? If not Members might want to take a look as it goes through O&S and lead on questions re – <b>Ridlins Athletic Track</b>	Rob Gregory AD Communities & Neighbourhoods. Executive Portfolio Holder for Children, Young People, Leisure & Culture, Cllr Richard Henry.	To be advised by AD.	Likely covered in one meeting	Briefing by lead Assistant Director and Chaired by the relevant Executive Portfolio Holder.	N/A		
Possible PHAG? If not Members might want to	Interim AD Housing, Executive Portfolio	To be advised by AD.	Likely covered in one meeting	Briefing by lead Assistant Director and Chaired by the	N/A		

<b>Policy Development - Portfolio Holder Advisory Group:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>
take a look as it goes through O&S and lead on questions re <b>Temporary Accommodation Placement and Procurement Policy</b>	Holder for Housing Health & Older People, Cllr Jeannette Thomas.			relevant Executive Portfolio Holder.			
<b>Housing Allocations Policy Review</b>	Interim AD Housing, Executive Portfolio Holder for Housing Health & Older People, Cllr Jeannette Thomas.	To be advised by AD.	Likely covered in one meeting	Briefing by lead Assistant Director and Chaired by the relevant Executive Portfolio Holder.	N/A		