

Lead AD	SD Tom Pike
Deputy	SD Richard Protheroe
Chair	Cllr Lin Martin-Haugh

Overview & Scrutiny Committee Work Programme 2021-22
(Including review items, statutory Budget and Policy Framework items, and policy development items)

Scrutiny Review items 2019/20: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2019/20)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Other Details	Complete ✓ ✗
(High Priority) IT outage incidents. Following the all Member briefing (to be arranged) on the most recent IT outage O&S Members can at that point decide if they still require a one-off scrutiny session.	SD Claire Fletcher, AD Digital & Transformation, Ruth Luscombe. Executive Portfolio Holder for Neighbourhoods & Co-operative Council.	To be scheduled if required.	(i) Depending on the outcome of the all Member briefing, Members may wish to have a special O&S meeting to consider in more detail or they may consider that the briefing has provided them with sufficient assurance.		The Chair of the Overview & Scrutiny Committee has requested that this be added to the Committee's work programme.	
Resident & Tenant Survey - Consider the outcomes from the Resident & Tenant			(i) One off meeting (ii) A simple scope prior to the meeting (iii) Short presentation from		O&S Members may wish to consider the policy implications coming out of the	

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Survey when complete in Sep/Oct 2021			officers leading to scrutiny of the outcomes		survey to shape future services and act as an early marker for future scrutiny areas.	

Monitoring of Previous Recommendations/Actions								
Scrutiny items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting	Scoping details (whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ ✗
Review of the Council's Scrutiny Arrangements	SD Tom Pike and The Leader	Date to bring back the Executive Portfolio Holders response to the Review - June/July 2021	Initially one meeting but Members may wish to bring back at a future date for further monitoring.	One off meeting to consider the Statutory 2 month response from the Executive		Members have committed in their original recommendations to consider an assessment of the Covid-19 and post-Covid-19 working arrangements		

Statutory Budget & Policy Framework Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope required)	Other details
(High Priority) The 2021/2022 HRA and Rent Setting	Clare Fletcher AD/Cllr Mrs Joan Lloyd	December 2021	Yes, covered in one meeting	Presentation by AD with supporting papers	No scoping required	
(High Priority) Financial Security Budget Options	Clare Fletcher AD/Cllr Mrs Joan Lloyd	October 2021	Yes, covered in one meeting	Presentation by AD with supporting papers	No scoping required	
(High Priority) Council Tax Support Scheme (refresh of scheme reviewed annually by Exec)	Clare Fletcher AD/Su Tarran HoS/Cllr Joan Lloyd	January 2022	Yes, covered in one meeting	Presentation by AD with supporting papers	No scoping required	
(High Priority) General Fund Budget and Council Tax Setting	Clare Fletcher AD/Cllr Mrs Joan Lloyd	January 2022	Yes, covered in one meeting	Presentation by AD with supporting papers	No scoping required	

Portfolio Holder Advisory Group - Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item covered in?	Expectation/ Style of meeting	Scope details	Other details	Complete ✓ ✗
<u>Council Tax Support Scheme and Universal Credit</u>	Clare Fletcher AD/Su Tarran HoS/Cllr Joan Lloyd for CT Support SD Richard Protheroe, ICT Programme Management Office Manager Dawn Hollyoak, & Strategic ICT & Partnership Manager CTO Simon Russell.	August 2021?	One	Lead by the SD/AD and Chaired by the Executive Portfolio Holder. Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss the content and shape of a Policy document before it is completely finalised in order to shape the final outcome			
<u>Transformation Programme</u>	SD Richard Protheroe, ICT Programme Management Office Manager Dawn Hollyoak, & Strategic ICT & Partnership	June/July 2021?	One	Lead by the SD/AD and Chaired by the Executive Portfolio Holder. Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss			

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	Manager CTO Simon Russell.			the content and shape of a Policy document before it is completely finalised in order to shape the final outcome			
<u>Corporate Procurement Strategy Review</u>	SD Clare Fletcher, AD Nick Penny, Executive Portfolio Holder for Resources, Cllr Mrs Joan Lloyd.	None identified – to be scheduled	One	Lead by the SD/AD and Chaired by the Executive Portfolio Holder. Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss the content and shape of a Policy document before it is completely finalised in order to shape the final outcome	N/A		