



## JOINT EXECUTIVE REVENUES AND BENEFITS SHARED SERVICE COMMITTEE

**Date: Monday, 25 June 2018**

**Time: 6.00pm,**

**Location: Shimkent Room - Daneshill House, Danestrete**

**Contact: Guy Moody 01438 242203**

Members: Councillors

East Herts : E Buckmaster, L Radford and G Williamson (C Woodward  
– Substitute)

Stevenage: Mrs J Lloyd, R Raynor, J Thomas and J Hollywell –  
Substitute)

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### AGENDA

#### **PART 1**

#### **1. APPOINTMENT OF CHAIR**

As the meeting is hosted by Stevenage Borough Council, the Chair to be appointed from the East Herts Members.

#### **2. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

#### **3. MINUTES - 26 JUNE 2017**

To approve as a correct record the Minutes of the meeting of the Joint Committee held on 26 June 2017 for signature by the Chair.

Minutes attached - Page Nos. 3 - 8

#### **4. ANNUAL REPORT - JOINT REVENUES & BENEFITS SERVICE**

To consider a report to the Joint Committee the position in the following areas of the Joint Revenues & Benefits Service -

- Performance reporting
- Other challenges
- Budget outturn

Report attached - Page Nos. 9 - 28

**5. URGENT PART 1 BUSINESS**

To consider any Part 1 business accepted by the Chair as urgent.

**6. EXCLUSION OF PUBLIC AND PRESS *(if required)***

To consider the following motions –

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

**7. URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent.

**NOTE: Links to Part 1 Background Documents are shown on the last page of the individual report, where this is not the case they may be viewed by using the following link to agendas for Executive meetings and then opening the agenda for Monday, 25 June 2018 – <http://www.stevenage.gov.uk/have-your-say/council-meetings/161153/>**

Agenda Published 13 June 2018