

## NOTICE OF DECISIONS TAKEN (Part 1 for publication)

**MEETING:** **Joint Revenues and Benefits Committee – Monday 19 January 2015, 18.00 hrs.**  
**Shimkent Room, Daneshill House, Stevenage, SG1 1HN**

**MEMBERS PRESENT:** **Stevenage Borough Councillors:** Mrs J Lloyd (Vice-Chairman), J Thomas and A Webb

**East Herts Councillors:** L Haysey and G McAndrew

**ALSO PRESENT:** C Fletcher (Assistant Director Finance SBC), A Taylor (Director of Internal Service - East Herts Council) and S Tarran (Head of Revenues and Benefits)

**The deadline for Call-in of any of the decisions below is 27 January 2015.**

**Subject to there being no call-in the attached decisions may be implemented with effect from 28 January 2015.**

1. <b>APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST</b>	<b>ACTION/LEAD</b>
Councillor L Haysey in the Chair.  Apologies for absence were received from Councillor M Tindale and from S Crudgington (Strategic Director Resources (SBC)).  There were no declarations of interest.	G Moody Ext 2203
2. <b>MINUTES – 13 OCTOBER 2014</b>	
It was <b>RESOLVED</b> that the Minutes of the meeting of held on 13 October 2014 be approved as a correct record and signed by the Chair.	G Moody Ext 2203

<b>3. QUARTERLY UPDATE</b>	
<p>The Committee received a report detailing the current position in the following areas:</p> <ul style="list-style-type: none"> <li>• Performance Reporting</li> <li>• Other Challenges.</li> </ul> <p>In addition the report contained proposals that the Committee move to an annual meeting schedule and that the S151 Officers continue to determine the budget proposals for the shared service.</p> <p>The Committee was advised that the resizing proposal had been discussed at East Herts Council and was an agenda item for the meeting of the Executive at Stevenage Borough Council on 20 January.</p> <p>Members then asked a number of detailed questions on the report, especially with regard to the Spare Room Subsidy and the rules concerning the minimum size for bedrooms, which were answered by the Officers.</p> <p>Members commented on the good working relationships that had developed between the two Councils and the success of the shared service. It was noted that this success had enabled the proposal to move to an annual meeting for the Committee and it was requested that thanks to all those involved in the process be recorded in the Minutes.</p> <p>It was <b>RESOLVED</b> that:</p> <ol style="list-style-type: none"> <li>1. The report be received and noted.</li> <li>2. The Committee meet annually in June, and</li> <li>3. The responsibility to complete budget preparations for the shared service be delegated to the Section 151 Officers.</li> </ol>	<p>C Fletcher Ext 2933</p> <p>G Moody Ext 2203</p>

<b>4. URGENT PART I BUSINESS</b>	
None.	
<b>5. EXCLUSION OF PRESS AND PUBLIC</b>	
Not required.	
<b><u>PART II</u></b>	
<b>6. URGENT PART II BUSINESS</b>	
None.	