

## NOTICE OF DECISIONS TAKEN (Part 1 for publication)

**MEETING:** **Joint Revenues and Benefits Committee – Monday 13 October 2014, 18.00 hrs.**  
**Shimkent Room, Daneshill House, Stevenage, SG1 1HN**

**MEMBERS PRESENT:** **Stevenage Borough Councillors:** Mrs J Lloyd (Vice-Chairman), J Thomas and A Webb

**East Herts Councillors:** G McAndrew

**ALSO PRESENT:** S Crudginton (Strategic Director (Resources) SBC), and Su Tarran (Head of Revenues and Benefits)

**The deadline for Call-in of any of the decisions below is 22 October 2014.**

**Subject to there being no call-in the attached decisions may be implemented with effect from Thursday 23 October 2014.**

1. <b>APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST</b>	<b>ACTION/LEAD</b>
Councillor Mrs J Lloyd in the Chair.  Apologies for absence were received from Councillors L Haysey, J Thornton and M Tindale and from A Taylor, Director of Internal Service – East Herts Council.  There were no declarations of interest.	G Moody Ext 2203
2. <b>MINUTES – 30 JUNE 2014</b>	
It was <b>RESOLVED</b> that the Minutes of the meeting of held on 30 June 2014 be approved as a correct record and signed by the Chair.	G Moody Ext 2203

<b>3. QUARTERLY UPDATE</b>	
<p>The Committee received a report detailing the current position in the following areas:</p> <ul style="list-style-type: none"> <li>• Performance Reporting</li> <li>• Other Challenges</li> </ul> <p>The Committee was advised that a re-sizing report had been presented to the senior management teams at both authorities and was currently working its way through the committee process. The report had been considered necessary in light of the changing demands on the service.</p> <p>Members then asked a number of detailed questions about the report, especially with regard to the workload generated as a result of the DWP’s data matching exercise and its proposal to introduce the Single Fraud Investigation Service and its impact on the service which were answered by the Officers.</p> <p>It was put to Members that as the Committee had been originally established to oversee the formation and bedding-in of the Joint Revenues and Benefits service it had served its purpose. It was agreed that some form of committee would have continued usefulness and it was suggested that a meeting could be called either on an ad hoc basis, should circumstances demand, or on a formal once-yearly basis, dependant on the terms of the partnership agreement. The Committee was advised that a proposal covering the available options would be included as part of the update report at the January meeting.</p> <p>It was <b>RESOLVED</b> that the report be received and noted.</p>	<p>S Crudgington S Tarran</p>
<b>4. URGENT PART I BUSINESS</b>	
<p>None.</p>	
<b>5. EXCLUSION OF PRESS AND PUBLIC</b>	

Not required.	
<b><u>PART II</u></b>	
<b>6. URGENT PART II BUSINESS</b>	
None.	