

## NOTICE OF DECISIONS TAKEN (PART I – FOR PUBLICATION)

**MEETING:** Executive  
**DATE:** Tuesday 4 April 2017  
**PLACE:** Shimkent Room, Daneshill House, Stevenage, SG1 1HN  
**MEMBERS PRESENT:** Councillors: S Taylor OBE CC (Chair), J Gardner (Vice-Chair), R Henry CC, Mrs J Lloyd, R Raynor, S Speller and J Thomas.

**THE DEADLINE FOR CALL-IN OF ANY OF THE DECISIONS BELOW IS 12 APRIL 2017.  
SUBJECT TO THERE BEING NO CALL-IN THE ATTACHED DECISIONS MAY BE IMPLEMENTED WITH EFFECT FROM  
13 APRIL 2017.**

<b>1.</b>	<b>APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST</b>	<b>J Cansick x 2216</b>
There were no apologies or declarations of interest.		
<b>2.</b>	<b>MINUTES – 14 MARCH 2017</b>	<b>J Cansick x 2216</b>
It was <b>RESOLVED</b> that the Minutes of the meeting of the Executive held on 14 March 2017 are approved as a correct record for signature by the Chair.		
<b>3.</b>	<b>MINUTES OF OVERVIEW &amp; SCRUTINY COMMITTEE</b>	<b>J Cansick x 2216</b>
It was <b>RESOLVED</b> that the Minutes of the following meetings are noted.  A. Environment & Economy Select Committee – 1 March 2017 B. Special Overview & Scrutiny Committee – 2 March 2017 C. Community Select Committee – 6 March 2017		

4.	<b>APPRENTICESHIP LEVY</b>	J Foglietta x 2522 A Thompson x 2418
<p>It was noted that Stevenage had in recent years a strong record in developing an Apprenticeship Scheme and a number of individuals had been recruited through this route and stayed with the authority undertaking many different roles.</p> <p>It was considered that whilst the report outlined a technical aspect of the Apprenticeship Levy, a greater focus could have been given to equality and diversity aspects and skills gaps, where apprenticeships could play a key role in developing the workforce.</p> <p>It was also considered that the Council could put itself forward to take part in pilot schemes with professional bodies for training and development of individuals where there were professional skill shortages, such as planning</p> <p>The Chief Executive indicated that he would ensure that Members were provided with an update report assessing achievements to date, including statistics on destination data of former apprentices; the conversion rate from 'apprentice' to permanent member of staff; how the Council was responding to the apprenticeship levy; and how apprenticeships will be developed within the business units reviews that were currently underway.</p> <p>The Chief Executive also stated that officers would be reminded of the need to give greater consideration to the equality and diversity implications of proposals in reports.</p> <p>It was <b>RESOLVED</b> that the Council's approach to apprenticeships in response to the new Apprenticeship Levy is noted.</p> <p><i>Reason for Decision: As contained in the report.</i>  <i>Other Options Considered: As contained in the report.</i></p>		
5.	<b>URGENT PART I BUSINESS</b>	
<p>The Portfolio Holder for Resources was pleased to report that the sale of approximately 1.33 hectares (3.286 acres) of land to the west of Gresley Way was completed on 31 March 2017. This land sale was approved by Executive in July 2016.</p>		
6.	<b>EXCLUSION OF PUBLIC AND PRESS</b>	

It was **RESOLVED**:

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involves the likely disclosure of exempt information as described in paragraphs 1-7 of Part 1 of Schedule 12A of the Act, as amended by SI 2006 No. 88.
2. That having considered the reasons for the following item being in Part II it be determined that maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

**PART II**

**7. SHARED LEGAL SERVICE**

G Arends x2081

It was **RESOLVED** that recommendations in the report are approved subject to the addition of noting that the new service will come into effect from the date of the Partnership Agreement; that the Portfolio Holder for Resources is to be consulted before the Strategic Director (Tom Pike) approves the partnership agreement; and that a review of the operation of the shared legal service be undertaken after 12 months in operation.

*Reason for Decision: As contained in the report and to note when the service will commence; ensure that an Executive Member is consulted on the final agreement; and ensure that the new arrangements are reviewed.*

*Other Options Considered: As contained in the report.*

**8. URGENT PART II BUSINESS**

None