

## STEVENAGE BOROUGH COUNCIL

ANNUAL COUNCIL  
MINUTES

Date: Tuesday 24 May 2016

Time: 7.00 pm

Place: Council Chamber

**Present:** The Mayor (2015/2016), H Burrell and Councillors D Bainbridge, S Batson MBE DL CC, P Bibby, L Briscoe, R Broom, J Brown, L Chester, E Connolly, M Downing, J Fraser, J Gardner, M Gardner, S Hearn, R Henry, J Hollywell, G Lawrence, Mrs J Lloyd, A McGuinness, M McKay, L Martin-Haugh, J Mead, S Mead, A Mitchell, M Notley, R Parker CC, R Raynor, C Saunders, G Snell, S Speller, P Stuart, S Taylor OBE CC, J Thomas.

**Also present:** Yvan Tiako (Youth Mayor 2015/2016)

**Start/End Time:** Start Time: 7.00 p.m.  
End Time: 8.10 p.m.

## 1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillors D Cullen, E Harrington and A Webb.

There were no declarations of interest

## 2. MINUTES – COUNCIL - WEDNESDAY 24 FEBRUARY 2016

It was **RESOLVED** that the Minutes of the Council meeting of 24 February 2016 be approved as a correct record and signed by the Mayor subject to the correction of the following typographical error in item 5 - the first line of paragraph 7 on page 4 should read 'The Leader of the Liberal Democrats' and not 'The Leader of the Liberal Democratic Party' as stated.

At this juncture the Mayor made a speech in which he spoke about the engagements he had undertaken and he thanked everybody that had supported him in particular his Mayoress Jennifer Higgins, the Deputy Mayor and Mayoress Councillors John and Joan Lloyd and Tracey Frost from Member Services.

### 3. APPOINTMENT OF MAYOR

The Mayor asked for nominations for the Office of Mayor for 2016/17.

Councillor S Taylor OBE CC nominated Councillor J Lloyd CC for the Office of Mayor.

The nomination was seconded by Councillor S Batson MBE DL CC.

There being no other nominations a vote was taken and it was **RESOLVED** that Councillor J Lloyd CC be elected as Mayor for the 2016/17 Municipal Year.

Councillor Lloyd then made the statutory declaration of office.

The Mayor announced that his wife, Councillor Mrs Joan Lloyd would be his Mayoress for 2016/17.

In his speech the Mayor announced that his charities for the year would be the Pheonix Group for Deaf Children based at the Hyde and the Garden House Hospice.

The Mayor then presented awards to the following Members:

- For 20 years' service Councillors R Henry CC, M Notley and S Speller
- For 25 years' service Councillors M Downing and P Stuart
- For 30 years' service Councillor R Parker CC
- For 40 years' service Councillor Mrs J Lloyd.

On behalf of the Council Councillor J Thomas received a Housing Excellence award from the Mayor for the Ditchmore Lane project.

### 4. APPOINTMENT OF DEPUTY MAYOR

It was moved and seconded that Councillor P Stuart be appointed as Deputy Mayor for the 2016/17 Municipal Year.

There being no other nominations a vote was taken and it was **RESOLVED** that Councillor P Stuart be appointed Deputy Mayor for the 2016/17 Municipal Year.

Councillor Stuart then made the statutory declaration of acceptance of office.

The Deputy Mayor announced that Mr Tony Turner would be her consort for the 2016/17 Municipal Year.

**5. APPOINTMENT OF YOUTH MAYOR**

The Mayor thanked the outgoing Youth Mayor, Yvan Tiako, for his work as a representative for the young people of Stevenage and as an ambassador for the town.

Yvan Tiako then made a short speech in which he said that his time as Youth Mayor had been a life changing year which he would never forget. He thanked those that had helped him through the year and concluded by saying that the future of the town was bright and that he hoped that young people in the town would grow with a sense of purpose.

Council was informed that following an election the Youth Council had nominated Emma Chapman as the 2016/2017 Youth Mayor.

It was moved, seconded and **RESOLVED** that Emma Chapman be elected as Youth Mayor for the 2016/2017 Municipal Year.

In her acceptance speech the Youth Mayor stated that she was proud to be offered the opportunity to represent the young people of the town and she thanked those that had made her election possible. She added that she wished to raise the profile of young carers within the Borough.

**6. BOROUGH COUNCIL ELECTIONS**

Council considered a report that detailed the results of the Borough Council Elections that were held on 5 May 2016.

The Leader thanked all those involved in the elections and welcomed new and re-elected Councillors to the Chamber.

It was moved, seconded and **RESOLVED** that the results of the Stevenage Borough Council Elections 2016 be noted.

**7. APPOINTMENT OF LEADER AND DEPUTY LEADER OF THE OPPOSITION**

The Chief Executive advised the Council that the Leader of the Opposition would be Councillor J Fraser and that Councillor P Bibby would be his deputy.

**8. APPOINTMENT OF LEADERS AND DEPUTY LEADERS OF THE POLITICAL GROUPS ON THE COUNCIL.**

The Chief Executive advised the Council that Councillors S Taylor OBE CC, J Fraser and R Parker CC had been appointed as Leaders of the

Labour, Conservative and Liberal Democrat Groups respectively. It was noted that Councillors J Gardner, P Bibby and G Snell would be Deputy Leaders of the Labour, Conservative and Liberal Democrat Groups respectively.

## 9. CONSTITUTIONAL ISSUES

Council had before it a report relating to the Member level decision making structure of the Council and the Council's Constitution for the 2016/2017 Municipal Year which had been circulated on the Supplementary Agenda.

It was moved, seconded and **RESOLVED**:

1. That the Terms of Reference, as detailed in the appendices to the report, are approved for the following bodies that form the non-Executive Member level decision making structure of the Council:
  - Overview and Scrutiny Committee\* (Appendix A) – 13 Members (10 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group)
  - Community Select Committee\* (Appendix B) – 10 Members (7 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group)
  - Environment and Economy Select Committee\* (Appendix C) - 10 Members (7 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group)
  - Planning & Development Committee\* (Appendix D) – 13 Members (10 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group)
  - Licensing Committee (Appendix E) – 13 Members (10 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group)
  - General Purposes Committee\* (Appendix F) – 13 Members (10 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group)
  - Appointments Committee\* (Appendix G) - 8 Members (6 Labour Group, 1 Conservative Group, 1 Liberal Democrat Group)
  - Standards Committee\* (Appendix H) – 8 Members (6 Labour Group, 2 Conservative Group)
  - Audit Committee\* (Appendix I) – 8 Members (6 Labour Group, 1 Conservative Group, 1 Liberal Democrat Group) + 1 Co-opted non-elected member
  - Statement of Accounts Committee\* (Appendix J) – 8 Members (6 Labour Group, 2 Conservative Group)

\* Indicates where those bodies covered by the rules of proportionality for the purposes of the Local Government (Committees and Political Groups), Regulations 1990.

2. That the composition of the Executive and the Portfolios, as detailed at paragraph 4.3 and Appendix K respectively, are noted.
3. That it is noted that the terms of reference for the Overview and Scrutiny Committee and the two Select Committees may be amended at a future Council meeting to reflect any changes in the areas of direct responsibility of the individual members of the Senior Management Board.
4. That the dates for Council meetings for the Municipal Year, as shown at paragraph 4.7 of the report, are approved and the draft dates for other meetings as shown at Appendix L to the report are noted.
5. That five Members be appointed to the Housing Management Board (4 Majority Group, 1 Opposition Member).
6. That it is noted that the Leader has given delegated authority to all Members regarding the spend of their £2,500 Local Community Budget and for the Youth Mayor's £3,300 Youth Community Budget.

## **10. APPOINTMENT OF COMMITTEES OF THE COUNCIL**

Details of the individuals nominated to serve on each Committee had been circulated at the meeting.

It was moved, seconded and **RESOLVED:**

1. That the membership of Committees, together with the Chairs and Vice Chairs where detailed, are appointed for the 2016/17 Municipal Year as follows:

### **OVERVIEW AND SCRUTINY COMMITTEE**

13 Members (10-2-1)

Councillors – L Martin-Haugh (Chair), P Bibby (Vice Chair), J Brown, M Downing, M Gardner, E Harrington, J Hollywell, C Latif, S Mead, A Mitchell, R Parker CC, C Saunders and P Stuart.

### **COMMUNITY SELECT COMMITTEE**

10 Members (7-2-1):

Councillors – S Mead (Chair), M Notley (Vice Chair), D Bainbridge, J Brown, E Connolly, E Harrington, J Mead, A Mitchell, C Saunders and G Snell.

## ENVIRONMENT AND ECONOMY SELECT COMMITTEE

10 Members (7-2-1):

Councillors – M Downing (Chair), M Hurst (Vice Chair), D Bainbridge, R Broom, J Brown, L Chester, J Fraser, E Harrington, A McGuinness and P Stuart.

## PLANNING AND DEVELOPMENT COMMITTEE

13 Members (10-2-1)

Councillors – D Cullen (Chair), D Bainbridge, L Briscoe, R Broom, L Chester, M Downing, J Fraser, M Gardner, E Harrington, J Hollywell, G Lawrence, M McKay and G Snell.

## LICENSING COMMITTEE

13 Members (10-2-1)

Councillors – L Chester (Chair), D Bainbridge, L Briscoe, H Burrell, E Connolly, E Harrington, S Hearn, C Latif, M McKay, M Notley, C Saunders, G Snell and P Stuart.

## GENERAL PURPOSES COMMITTEE

13 Members (10-2-1)

Councillors - L Chester (Chair), D Bainbridge, L Briscoe, H Burrell, E Connolly, E Harrington, S Hearn, C Latif, M McKay, M Notley, C Saunders, G Snell and P Stuart.

## APPOINTMENTS COMMITTEE

8 Members (6-1-1)

Councillors – S Taylor OBE CC (Chair), S Batson MBE DL CC, P Bibby, H Burrell, J Gardner, R Henry CC, R Parker CC and S Speller.

## STANDARDS COMMITTEE

8 Members (6-2-0)

Councillors – Mrs J Lloyd (Chairman), P Bibby, R Broom, L Briscoe, E Connolly, M Gardner, M Notley and L Martin-Haugh.

Independent Person who must be consulted on alleged breaches to the Code of Conduct - Mr Allen Holland

## AUDIT COMMITTEE

8 Elected Members (6 -1-1) + 1 Independent co-opted Member

Councillors – M McKay (Chair), H Burrell, L Chester, D Cullen, J Gardner, J Hollywell, G Lawrence and A McGuinness.

Mr. Brian Mitchell - Independent, non-elected Member

## STATEMENT OF ACCOUNTS COMMITTEE

8 Members (6-2-0)

Councillors – Mrs J Lloyd (Chairman), P Bibby, L Briscoe, J Fraser, J Mead, S Mead, R Rayner and J Thomas.

2. That 5 Members be appointed to the Housing Management Board as agreed at Item 9, resolution 5, as follows:

5 Members (4 Majority Group, 1 Opposition Member)

Councillors – P Bibby, C Latif, L Martin-Haugh, J Mead and S Mead.

## 11. APPOINTMENTS TO OUTSIDE BODIES

Council considered the list of individuals nominated to serve on Outside Bodies which had been circulated at the meeting.

It was moved, seconded and **RESOLVED** that the following individuals are appointed to represent the Council on the various bodies detailed below for one year, unless otherwise stated.

AGE CONCERN (STEVENAGE) - Councillor C Latif

BEDWELL COMMUNITY ASSOCIATION - Councillor E Harrington

BRAGBURY CENTRE – Councillor D Bainbridge

CHELLS MANOR COMMUNITY ASSOCIATION - Councillor A McGuinness

COUNCIL FOR THE PROTECTION OF RURAL ENGLAND –  
HERTFORDSHIRE SOCIETY – Executive Member by Portfolio

DOUGLAS DRIVE SENIOR CITIZENS ASSOCIATION - Councillor J Lloyd CC

EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION – By  
Position - Leader

EAST OF ENGLAND REGIONAL PLANNING PANEL – Executive  
Member by Portfolio

EAST OF ENGLAND LGA IMPROVEMENT AND EFFICIENCY PANEL –  
Councillor R Henry CC

HCC HEALTH SCRUTINY COMMITTEE – Councillor M McKay

HCC JOINT WASTE MANAGEMENT GROUP – Executive Member by  
Portfolio.

HERTFORDSHIRE LOCAL AUTHORITIES LEADERS GROUP – By  
Position: Leader.

HERTFORDSHIRE INFRASTRUCTURE PLANNING AND POLICY  
GROUP – Executive Member by Portfolio.

HERTFORDSHIRE SUPPORTING PEOPLE COMMISSIONING BODY  
MEMBERS OVERVIEW – Executive Member by Portfolio.

HERTFORDSHIRE SUSTAINABILITY FORUM STEERING GROUP –  
Executive Member by Portfolio.

HOME-START STEVENAGE - Councillor J Gardner

KADOMA LINK ASSOCIATION - Councillors R Broom and G Snell

LIVING ROOM PROJECT - Councillor J Hollywell

LOCAL GOVERNMENT ASSOCIATION (LGA) - By Position: Leader

LOCAL GOVERNMENT INFORMATION UNIT - Councillor M Downing

LUTON AIRPORT CONSULTATIVE COMMITTEE (VIA HLGA) –  
Councillor J Gardner

OLD STEVENAGE COMMUNITY ASSOCIATION - Councillor J Brown

OVAL COMMUNITY ASSOCIATION - Councillor M McKay

PIN GREEN COMMUNITY ASSOCIATION - Councillor J Thomas

RESPONSIBLE AUTHORITY GROUP (COMMUNITY SAFETY) –  
Executive Member by Portfolio.

SoSTEVENAGE PARTNERSHIP –The Leader and the Deputy Leader

SHEPHALL COMMUNITY ASSOCIATION - Councillor J Lloyd CC

ST. NICHOLAS COMMUNITY ASSOCIATION - Councillor R Henry CC

STEVENAGE WOMEN’S RESOURCE CENTRE – Councillor Mrs J  
Lloyd

STEVENAGE CITIZENS ADVICE BUREAU – Councillor R Raynor

STEVENAGE COMMUNITY TRUST – Councillors R Henry CC and J  
Mead

STEVENAGE COMMUNITY SAFETY PARTNERSHIP – Executive  
Member by Portfolio

STEVENAGE CONSOLIDATED CHARITIES (FOUR YEAR PERIOD) -  
Councillors R Raynor and C Latif to 2020, Councillors M McKay and L  
Martin-Haugh to 2017.

STEVENAGE CREDIT UNION LTD - Councillor L Chester



STEVENAGE FURNITURE RECYCLING SCHEME - Councillor R Broom

STEVENAGE HAVEN – Councillor L Chester

STEVENAGE/AUTUN /INGELHEIM ASSOCIATION – Councillors R Henry CC and S Speller

STEVENAGE LEISURE LIMITED (OBSERVER) – The Leader and Executive Member by Portfolio

STEVENAGE WORLD FORUM FOR ETHNIC COMMUNITIES - Councillor J Gardner

SYMONDS GREEN COMMUNITY ASSOCIATION - Councillor L Chester

TIMEBRIDGE COMMUNITY ASSOCIATION – Councillor P Stuart

TRAFFIC MANAGEMENT ACT 2004- ADJUDICATION JOINT COMMITTEE – Executive Member by Portfolio

**Mayor**